



*Library and Information Association
of New Zealand Aotearoa
Te Rau Herenga O Aotearoa*

DRAFT MINUTES

**The Annual General Meeting of the
New Zealand Library Association Inc.
(operating as LIANZA)
for the year ending 30 June 2021
Wednesday November 10, 2021 at 11.40am by Zoom**

1. **Karakia Timatanga**

LIANZA Immediate Past President, Anahera Morehu

2. **Welcome**

LIANZA Immediate Past President, Anahera Morehu welcomed attendees.

3. **Attendance**

LIANZA Council

Erica Rankin, Anahera Morehu, Philip Miles, Kim Taunga, Amber Nicholson, Stephnie Burton, Gail Cook, Kimberley Symon.

Other attendees

John Garraway, Charlotte Christensen, Adrian Jenkins, Natalie Smith, Aaron Wanoa, Ruth Lewis, Amanda Bond, Nikki Shaw, Judith Gust, , Heather Manning, Carolyn Robertson, Amy Joseph, Sue Sutherland, Penny Guy, Jessica King, Heather Furniss, Danae Etches, Joanna Adkins, Judy McFallMcCaffery, Joan McCracken, Abigail Tarbotton, Mel Chivers, Penny Xie, Louise LaHatte, Jane Brooker, Allison Dobbie, Catherine Doughty, Andy Fenton, Mark Hangartner, Hana Whaanga, Joan Simpson, Neda Zdravkovic, Lee Rowe, Jenny Kelly, Ania Biazik, Paula Eskett, Rachel Esson, Dahlia Han, Amanda Bond.

4. **Apologies**

Winston Roberts, Suzette Stephens, Jane Hill, Laurinda Thomas, Ian Littleworth, Avelina Watters, Hannah Russell, Diane Friis, Sharon Jackson, Megan Ingle.

5. **Condolences**

We acknowledge the passing of two members of our professional community.
Jane Thomsen Director, Presbyterian Research Centre Knox College
Dorothea Brown, Christchurch City Libraries

6. **Congratulations**

Congratulations to Associate Professor Chern Li Liew and Dr Spencer Lilley who have recently received funding from Te Pūtea Rangahau a Marsden, the Marsden Fund.

Congratulations to Allison Dobbie, Paula Eskett and Dr Spencer Lilley who have been appointed to Library and Information Advisory Commission (LIAC) and Te Paea Paringatai who has started her second term.

Congratulations to the recipients of LIANZA professional recognition awards, student awards & conference regional grants.

7. **Minutes of the previous Annual General Meeting held Tuesday November 17, 2020**
MOVE that the minutes of the previous Annual General Meeting held November 17, 2020 having been circulated to members, be confirmed.

MOVE: John Garraway
SECOND: Penny Guy
CARRIED.

8. **Matters Arising from the Previous Minutes**
No matters arising

9. **Presentation of the Annual Report for the year ended 30 June 2021**
Anahera Morehu, LIANZA Immediate Past President presented the annual report and noted that the report was sent to members on October 22, 2021.

The annual report was provided to members on October 22 and records the work of the association in the financial year from July 1, 2020 to June 20, 2021. Some highlights from the year were recorded in the annual report.

The council met in person in June, 2021. I want to thank the council members who contributed in 2020-21 and thank the people who have become part of the new council in 2021-22 financial year.

I would like to say a special thanks to Te Rōpū Whakahaui and the members of council who bring a different viewpoint and robust discussion to ensure we strive to meet LIANZA's vision, mission and purpose.

We are encouraged by the engagement in LIANZA events offered over the year. There has been a 325% increase in the number of members and other professionals from the library and information service sector engaged in LIANZA events since 2018. LIANZA was pleased to provide support during COVID-19 lockdowns and members responded with enthusiasm.

Over 60% of events were offered at no cost and LIANZA members were offered a range of member discounts for events where there was a registration fee.

I want to make a special thanks to the voluntary special interest and regional committees who work to connect and support our members through professional and social events.

Thanks also to our standing committees – the LIANZA Standing Committee on Copyright and the LIANZA Standing Committee on Freedom of Information.

And I would also like to acknowledge the commitment and work of the LIANZA Professional Registration Board.

MOVE that the LIANZA Annual Report for the year ended 30 June 2021 be accepted.
MOVE: Nikki Shaw
SECOND: Amanda-Jane McFadden
CARRIED.

10. **LIANZA Performance Report 2020-21**

It has historically been difficult for LIANZA to achieve a surplus in a financial year without a conference taking place, however I am pleased to report a surplus of \$48,947, which is

significantly ahead of the conservative budget created during such a time of uncertainty in 2020.

Despite the extended impact of COVID-19 in Aotearoa, LIANZA has maintained a strong membership base, with revenue from the membership only dropping by less than 1% on the 2019/2020 year. This stability stands testament to the value created by LIANZA for our members.

The added impact of the funding received from the New Zealand Libraries Partnership Programme (NZLPP) for the evaluation and impact initiative further contributed to the strong performance of the association for the year.

Sound financial management by the LIANZA Office has also minimised operating expenditure during the year, leading to the strong result noted above. I commend Ana Pickering for her work in this area.

The financial position of the organisation remains in a strong position; however, it is important that LIANZA Council execute conservative decision making over the coming years, particularly in times of uncertainty, to ensure the ability of LIANZA to thrive in the future.

The 2021/2022 financial year brings a number of exciting opportunities for LIANZA.

Of particular note, our partnering with SLANZA on a joint initiative with NZLPP strategic funding to provide tertiary grants to enable people to complete an undergraduate or post-graduate library and information qualification.

LIANZA has also gained NZLPP funding to continue the Books Alive online events and the virtual storytimes as an integral part of the NZ Book Awards for Children and Young Adults in 2021 and 2022.

MOVE that the LIANZA Performance Report for the year ended June 30, 2021 be accepted.

MOVE: Stephnie Burton

SECOND: Hana Whaanga

CARRIED.

11. **Appointment of auditor**

MOVE that LIANZA appoint the firm of Moore Markhams as auditors for the 2021-22 financial year.

MOVE: John Garraway

SECOND: Paula Eskett

CARRIED.

12. **LIANZA 2021-22**

LIANZA President Erica Rankin chaired the remainder of the meeting and provided an overview of 2021-22 year.

LIANZA has been working since February 2020 to review its strategic governance leadership and organisational structure. Governance, advisory and organisational changes have been proposed.

Two working groups, five in-person regional meetings and three online member

consultation in July-August 2021 and two member surveys have contributed to the development of the proposed organisational structure and constitution.

Thank you to everyone who contributed to the review – either on a working group, attending a hui or responding online.

We would like to thank Te Ropu Whakahaui who attended all the member hui either in-person or online during this consultation period.

The review of LIANZA's strategic leadership governance and organisational structure has been undertaken to position the association for the future and sought to;

- Enable LIANZA to deliver on its vision, mission, and strategic plan
- Allow LIANZA to thrive and respond sustainably in the rapidly changing environment
- Facilitate greater collaboration with the GLAMIR sector and beyond.

Updating our constitution

This governance review has also been conducted to ensure our association is prepared for the introduction of the new Incorporated Societies Act. LIANZA is currently incorporated under the Library Act (1939). The new Incorporated Societies Bill has not sought to 'repeal' the Library Act (1939), but has made provision for our act to be amended.

It is unknown when the Bill will be passed into legislation. However, when it does the LIANZA constitution will be ready to meet these amendments.

Legal advice was been sought from Mahoney Horner Lawyers and a new constitution was been prepared

LIANZA Council moved to conduct the voting online, using Survey Monkey. This method has been chosen to provide you with sufficient time to read and consider the proposed changes, prior to casting your votes. This method has enabled LIANZA Office to check voter eligibility and for all votes to be clearly recorded.

Members were given a month to to e-vote from October 8 to November 8

The proposed organisational changes and the governance transition plan were provided and members were advised that only governance changes were included in the proposed constitution. The proposed advisory and operational changes will be finalised by LIANZA Council and be included in the LIANZA Code of Practice, and therefore do not require member approval.

NB: Members were advised that there would be no use of proxy votes, as all members could vote online on their own behalf.

12. Remits

The results of member e-voting on the following remits were announced for each remit.

a. Constitutional Remit

MOVE that the proposed LIANZA constitution is adopted and comes into effect from April 1, 2022.

MOVE: Gail Cook
SECOND: Kristen Clothier
Votes were 112 for, 4 against
CARRIED.

b. Transitional Remits

MOVE that the following transitional changes are approved;
Three regional councillor roles for LIANZA Te Whakakitenga aa Kaimai, LIANZA Ikaroa and LIANZA Murihiku cease from June 30, 2022.
Three regional councillor roles for LIANZA Hikuwai, LIANZA Te Upoko te Ika a Maui, and LIANZA Aoraki cease from June 30, 2023.
Nominations for two elected councillors are sought by Monday April 4, 2022 with elections closing on Monday May 2, 2022 and successful candidates announced by Monday May 16, 2022.
Nominations for the first appointed councillor are sought by Monday April 4, 2022 with the appointment announced by Monday May 16, 2022.
Nominations for two elected councillors are sought by Monday April 3, 2023 with elections closing on Monday May 1, 2023 with successful candidates announced by Monday May 15, 2023.
Nomination period for the second appointed councillor are sought by Monday April 3, 2023 with the appointment announced by Monday May 15, 2023.
The Te Rōpū Whakahau Tumuaki ceases to be an officer of the association from June 30, 2022.
The Te Rōpū Whakahau councillor ceases to be a councillor from June 30, 2022.
The LIANZA Code of Practice is updated to incorporate all relevant changes to the rules by May 1, 2022.
The outcomes of the constitutional changes are reviewed and reported to members by June 30, 2025.

MOVE: Gail Cook
SECOND: Kristen Clothier
Voting 110 for, 6 against.
CARRIED.

c. Future Incorporation Remit

MOVE that when the Incorporated Societies Bill is passed into legislation LIANZA takes legal advice about whether to remain incorporated under the New Zealand Library Association Act 1939 or whether to incorporate under the new Incorporated Societies Act.

MOVE: Gail Cook
SECOND: Kristen Clothier
Voting 115 for, 2 against.
CARRIED.

13. Closing Remarks

Erica Rankin, LIANZA President thanked the members of the LIANZA SLANZA Tertiary Grants Project Advisory Group for their collaborative work. LIANZA is looking forward to hosting a hui on future GLAMMIR collaboration. This hui has been postponed twice due to COVID lockdowns, but is planned for March, 2022.

14. LIANZA Waiata

Led by Anahera Morehu, LIANZA Immediate Past President

15. Karakia Whakamutunga

Anahera Morehu, LIANZA Immediate Past President