

# MĀORI GREETINGS & SIGNOFFS

## FOR LETTERS AND EMAILS

January 2012, approved by Anahera Morehu, edited August 2013, approved by Te Paea Paringatai

### GREETINGS

#### Formal letter or email:

Tēnā koe (Name)	Dear (Name) — greeting one person.
Tēnā kōrua	Greeting two people. Don't insert the names.
Tēnā koutou	Greeting three or more people.

#### Informal letter or email:

(Note: *kia ora* can mean hello, good morning, good afternoon and thank you)

Kia ora	Hello any number of people
Kia ora kōrua	Hello to two people
Kia ora koutou	Hello to three or more people
Mōrena or Ata mārie	Good morning

### OTHER

Ngā mihi	Thank you
Ngā mihi nui	Thank you very much
Ngā mihi maioha	Thank you with appreciation
Aroha mai	Sorry, I'm sorry, my apologies
Kei te pēhea koe?	How are you? (one person)
Kei te pēhea kōrua?	How are you? (two people)
Kei te pēhea koutou?	How are you? (three or more people)
Kei te pai	I'm well
Kei te tino pai	I'm very well
Kia manahau!	Enjoy!
Ka mau te wehi!	Awesome! Fantastic!
Mere Kirihimete	Merry Christmas

### SIGNOFFS

Nā	From
Nāku, nā	Yours faithfully
Nāku iti noa, nā Ngā mihi	Yours sincerely
Ngā mihi nui	Kind regards or thank you
Hei konā mai	Kind regards (with more emphasis on gratitude)
Mā te wā	Goodbye for now
Noho ora mai	Bye for now, see you later
Kia pai tō rā	Stay well, look after yourself, good bye
Kia pai tō kōrua rā	Have a nice day
Kia pai tō koutou rā	Have a nice day (two people)
Kia pai tō rā whakatā	Have a nice day (three or more people)
	Have a great weekend!