



# LIANZA

Library and Information Association of New Zealand  
Te Rau Herenga O Aotearoa

## ANNUAL PERFORMANCE REPORT

2018 - 2019



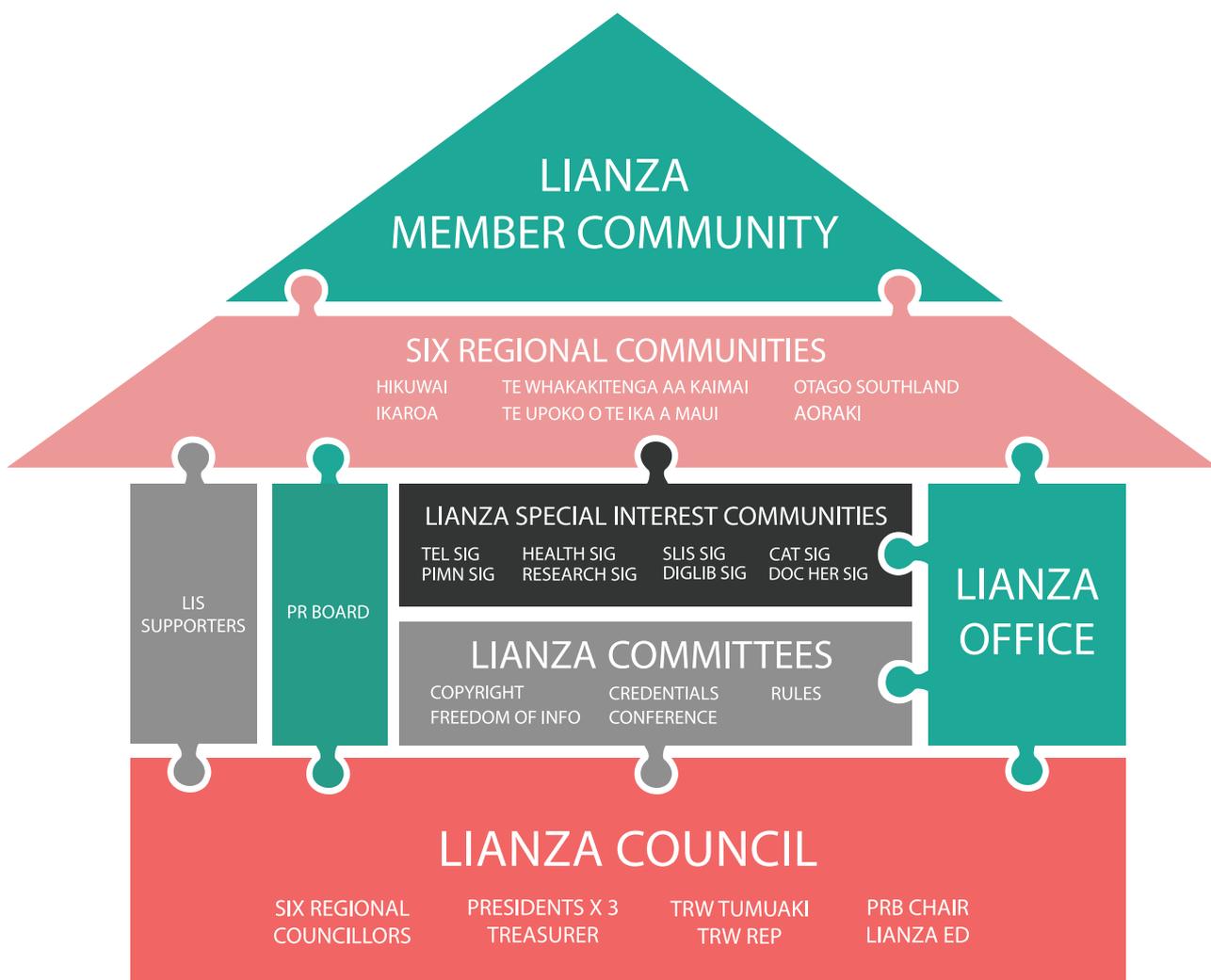
# ABOUT LIANZA

## VISION STATEMENT

People and communities connected and empowered by information.

## MISSION STATEMENT

Strengthening our members to be innovative and responsive to future information needs.



**LIANZA enables collaboration to support and empower members working across the library and information sector.**

## LIANZA STRATEGY

### • ENABLE

#### Focus

Organisational Stability

#### Outcome

Sustainable and member-driven issues

#### Direction

- 1.1. develop financially sustainable organisational model
- 1.2. promote member value proposition
- 1.3. enable effective member service and support
- 1.4. stimulate membership growth
- 1.5. increase visibility of LIANZA regional and special interest communities

### • CONNECT

#### Focus

Structures and Beliefs

#### Outcome

Strong connections across GLAM sector

#### Direction

- 2.1. work collaboratively with other GLAM sector associations
- 2.2. work in partnership with National Library of NZ
- 2.3. support Pacific Library Network
- 2.4. engage new library and information professionals

### • SUPPORT

#### Focus

Professional Activities

#### Outcome

Professional opportunities inspire participation

#### Direction

- 3.1. offer diverse menu of professional learning and networking opportunities
- 3.2. identify GLAM organisations to partner to offer professional events
- 3.3. promote LIANZA Professional Registration
- 3.4. recognise and celebrate professional achievements

### • ADVOCATE

#### Focus

Key Issues

#### Outcome

Library and information sector more visible

#### Direction

- 4.1. identify core library advocacy issues
- 4.2. make visible vital role of libraries in achieving UN 2030 Sustainable Development Goals
- 4.3. ensure LIANZA standing committees reflect key issues

### • ENGAGE

#### Focus

International Engagement

#### Outcome

NZ and Pacific library and information sector engaged internationally

#### Direction

- 5.1. link LIANZA members with IFLA initiatives
- 5.2. deliver world-class congress and host international community
- 5.3. promote WLIC as preferred event for 2022 for the region

# PRESIDENT'S REPORT

## LIANZA EXECUTIVE

### President

Paula Eskett

### Immediate Past President

Louise LaHatte

### President-elect

Rachel Esson

### Treasurer

Claire Carran

## LIANZA COUNCIL

### Aoraki Councillor

Kelsey Johnston

### Hikwai Councillor

Anahera Morehu

### Ikaroa Councillor

Maria Brewerton

### Otago/Southland Councillor

Anne Buck

### Te Upoko o te Ika a Maui Councillor

Brigid Brammer

### Te Whakakaitenga aa Kaimai Councillor

Amanda-Jane McFadden

### Te Rōpū Whakahau Tumuaki

Cellia Joe-Olsen

### Te Rōpū Whakahau Representative

Carla Jeffrey

*Tangata ako ana i te kāenga, te tūranga ki te mara, tau ana.*

A person nurtured in the community contributes strongly to the community.

I was honoured to accept the guardianship of the LIANZA pounamu the day I become LIANZA President, I felt strong gratitude to the library community – a community that had mentored and supported me in my library and LIANZA journey. I was glad to follow in the footsteps of past LIANZA presidents.

In the history of LIANZA this last year has been full of many firsts.

- The *first* successful bid for, and win of, an IFLA World Library & Information Congress in Aotearoa.
- The *first* visit of a current IFLA President and Secretary General.
- The *first* partnership signing between National Library of New Zealand and LIANZA.
- The *first* significant restructure of the SIGs and Regions structure of LIANZA in well over a decade.

LIANZA's joint bid for the World Library and Information Congress (WLIC) with Te Rōpū Whakahau and Te Puna Mātauranga o Aotearoa was a learning journey for us right from the outset. A small but incredible team from across Aotearoa presented IFLA with a congress proposition they could not say no to TWICE and with our Kiwi 'number 8 wire' can-do attitudes, abundant manaakitanga and strong support from ATEED; New Zealand Tourism; and Te Puna Foundation presented a business case that was hard to turn down.

History will record Aotearoa as being the only country to win a WLIC, lose a WLIC and be given a WLIC two years

later. We will proudly host the IFLA 2022 World Library and Information Congress.

As a result of LIANZA's increased exposure to IFLA during the WLIC bidding process we have been presented with multiple opportunities to understand the global vision for libraries contributing to, and enabling the Sustainable Development Goals (SDG's) of the United Nations 2030 Agenda. LIANZA's strategy now reflects our commitment to mahi in this space *Advocate – 4.2 make visible the vital role of libraries in achieving UN2030 Sustainable Development Goals.*

Throughout the 2018-2019 year LIANZA Office, LIANZA Council and working groups looked closely at our existing business model and challenged its responsiveness to the changing landscape our members and sector operate in and asked: do member services match member expectations? As a result, LIANZA is increasingly *creating a means of connection between members with LIANZA Communities.*

*LIANZA Communities* contribute to a progressive, sustainable vision for a future-focused LIANZA, committed to developing a financially sustainable organisation which works *in partnership* with library and information professionals, organisations, the wider GLAM sector. *LIANZA Communities* presents a united voice to Aotearoa expressing the value proposition and benefits of a strong, vibrant and equitable library and information service for all New Zealanders.

The signing of the Relationship Agreement between LIANZA and Te Puna Mātauranga o Aotearoa in June brought to life our mutual commitment to work together meeting *the wider social, cultural and educational needs of Aotearoa New Zealand citizens* and

National Librarian, Bill Macnaught & LIANZA President, Paula Eskett at the signing of the relationship agreement between LIANZA & Te Puna Mātauranga o Aotearoa



was one of my proudest moments as LIANZA President. We are all stronger together.

*E hara toa i te toa takitahi, he toa takitini.* My strength is not as an individual but as a collective.

I'd like to give enormous thanks and appreciation to

- Ana Pickering – LIANZA Executive Director;
- Jess Davidson – LIANZA Office & Design Manager;
- Helen Heath – LIANZA Communications Advisor.

This small team is a powerhouse of continual advocacy and action who have returned outstanding results this year for LIANZA members and the library and information sector. A new website; the revival of Libraries Aotearoa; the new membership database; 101% of 2019 LIANZA Conference sponsorship sold; strategic social

media and communications messaging; innovative professional development opportunities; and more.

Thank you all so much for all you do each day – and often at night, for LIANZA.

Ngā mihi,

**Paula Eskett**  
LIANZA President 2018-19

*I encourage you to join LIANZA and connect with other professionals passionate about the place of libraries and information services in making Aotearoa New Zealand a place where everyone can thrive, grow and participate in communities, in education, and in employment. Together we will realise LIANZA's vision: People and communities connected and empowered by information. Nau te rourou Naku te rourou Powered by our members for our members.*

**Rachel Esson**  
President-elect





LIANZA Council 2018 - 2020

# TUMUAKI REPORT

*Ko wai te waka e takoto nei*

*Ko Te Rōpū Whakahau, ko Te Rōpū Whakahau...*

*Rurukutia te waka e takoto nei*

*Rurukutia te kei matapupuni*

*Rurukutia te ihu matapupuni a Tane.*

*Rurukutia i te kowhāo tapu a Tane,*

*Rurukutia i te mata tapu a Tane.*

*Rurukutia i te rauawa tapu a Tane,*

*O te waka e takoto nei.*

This karakia likens Te Rōpū Whakahau to a waka. The significance of waka for Māori is evident in the stories of our voyaging around the Pacific, stories of our ancestral home of Hawaiki, Māui who fished up Aotearoa, with Te Waka ā Māui the South Island his canoe.

The repetition of the word 'rurukutia' is used to invoke spiritual blessings and power on the waka. The base word ruruku means to draw together with a cord, bind together, lash or coordinate. Evident in our partnership with Te Rau Herenga LIANZA our respective waka holdfast to that which binds us together, our people. A waka can't

go far without it's crew like the Te Rau Herenga vision statement says 'People and communities connected and empowered by information.' Everyone has something to contribute, everyone comes to the waka with something. Nāu te rourou, nāku te rourou.

There are very few professional development opportunities for Māori in the library and information sector, especially those that can continue to foster leadership, gain knowledge of Māori best practice and align professional skills to indigenous paradigms.

In early 2019, Te Rōpū Whakahau hosted the International Indigenous Librarians Forum (IILF) at Waipapa Marae, Auckland University with the theme 'Tāmaki Herenga Waka' which loosely translates as Tāmaki, the mooring place for waka. With a huge variety of indigenous perspectives, our waka were overflowing! From Canada to Hawaii, North America to Australia, even our most distant Te Rōpū Whakahau member, who resides in England, came to talk about reconnecting to our lonely taonga. Ka aroha hoki! We even had an organised trip to Waitangi

on Waitangi Day! The exciting bonus was the International Year of Indigenous Languages, and the discussions had around storytelling in your 'mother tongue' and intergenerational transfer.

Our new Tumuaki Anahera Sadler (Kaiurungi Mātauranga Māori – Principal Indigenous Advisor, Rotorua Library) is looking forward to working with Te Rau Herenga LIANZA into the future, and along with our representative Carla Jeffrey will be maintaining our mutually beneficial relationship. I interviewed Anahera, so if you would like to learn more about Te Rōpū Whakahau new Tumuaki, check out Libraries Aotearoa: <https://www.librariesaotearoa.org.nz/te-r332p362-whakahau-welcomes-new-tumuaki-anahera-sadler.html>

On that note, that's it from me.

Tēnā tātau, ki te hoe! Everyone, grab your paddle!

Waiho i te toipoto, kaua i te toiroa.

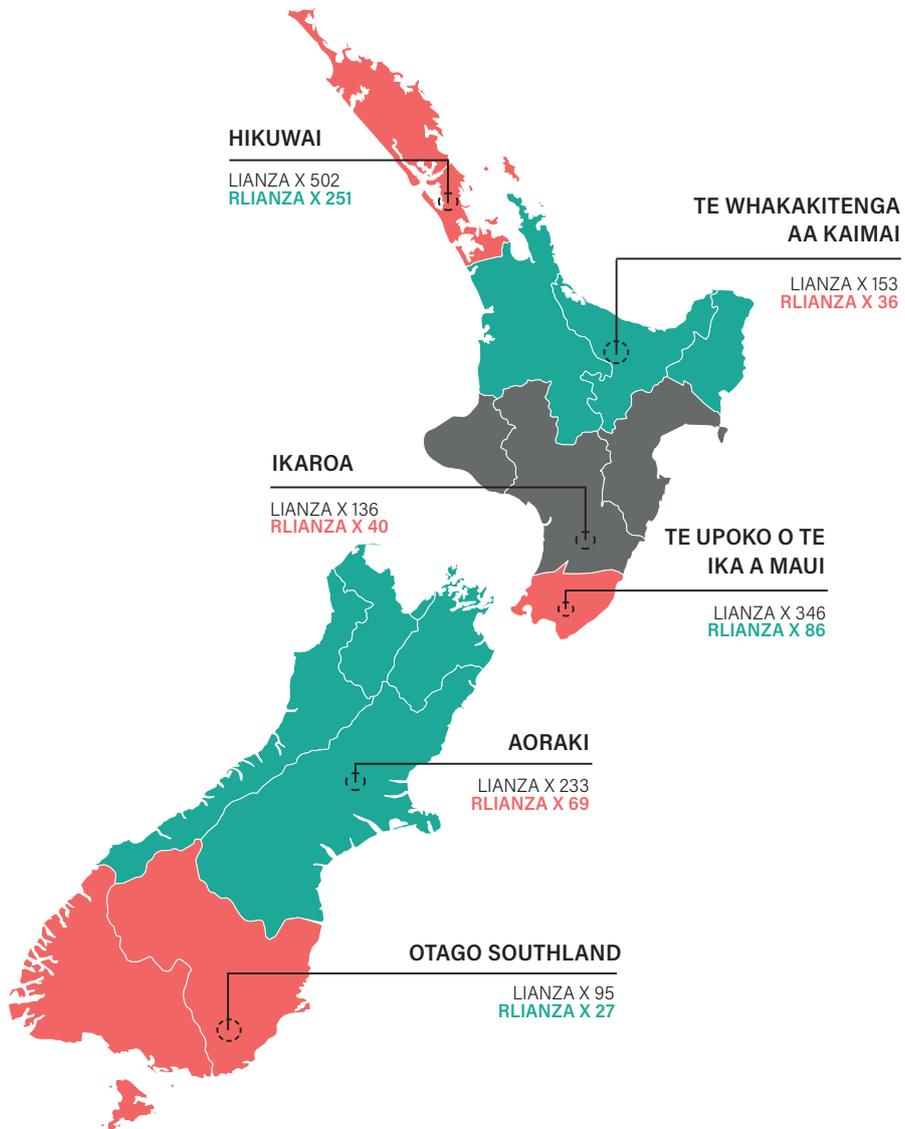
Nā,

**Cellia Joe Olsen**

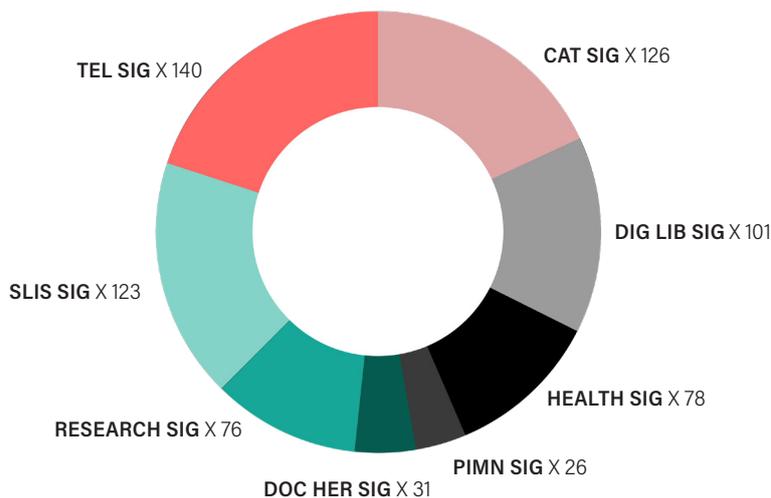
**Te Rōpū Whakahau Tumuaki**

# LIANZA COMMUNITIES

## LIANZA REGIONAL COMMUNITIES



## LIANZA SPECIAL INTEREST COMMUNITIES



# MEMBER INVOLVEMENT

**YOUR VOLUNTARY SUPPORT AND ENGAGEMENT HAS ENABLED LIANZA TO ACHIEVE THE FOLLOWING;**



**183 VOLUNTEERS**

THROUGHOUT OUR SIGS, REGIONS & COMMITTEES



**127 NEW MEMBERS**

JOINED LIANZA IN 2018 - 2019



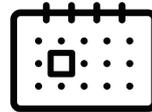
**60 MEMBERS APPLIED**  
TO BE INVOLVED IN WLIC2022



**100 ABSTRACT SUBMISSIONS**  
TO #LIANZA19 CONFERENCE



**8 SPECIAL**  
INTEREST COMMUNITIES



**387 ATTENDED LIANZA**  
SIG PROFESSIONAL EVENTS



**40 PAPERS, 12 LIGHTNING TALKS,**  
**8 WORKSHOPS, 3 PANELS**  
AND 4 TALANOA AT #LIANZA19



**3 STANDING**  
COMMITTEES



**6 ISSUES OF LIBRARY LIFE**  
9 ISSUES OF LIANZA KŌRERO



**189 ATTENDED LIANZA**  
REGIONAL WEEKEND SCHOOLS



**87 LIANZA FELLOWS &**  
237 ASSOCIATES



**3 LIANZA STAFF**



**16 LIFE MEMBERS**  
SINCE INCEPTION 1975



**2 OUT OF 3 REGIONS HELD**  
LIANZA REGIONAL COUNCILLOR ELECTIONS



**22% OF MEMBERS VOTED**  
IN LIANZA PRESIDENT ELECTION

**159 ATTENDED IFLA**  
**MEET & GREET EVENTS**

IN WELLINGTON, CHRISTCHURCH & AUCKLAND



**3 SUBMISSIONS**  
TO GOVERNMENT



**54 LIBRARIES AOTEAROA**  
BLOG POSTS SINCE APRIL 2019

LIANZA Aoraki Region – Weekend School, May 2019



# LIANZA GRANTS & AWARDS

**THE LIANZA PROFESSIONAL AWARDS WERE ESTABLISHED IN 1955 AND RECOGNISE PEOPLE WHO HAVE CONTRIBUTED AT A SIGNIFICANT LEVEL TO THE WORK OF THE ASSOCIATION AND THE LIBRARY AND INFORMATION SECTOR**

## LIANZA PROFESSIONAL RECOGNITION AWARDS 2018-19

### LIANZA Fellows

- Anahera Morehu
- Bernard Hawke
- Greg Morgan
- John Garraway
- Vye Perrone

### LIANZA Associates

- Joann Ransom

## LIANZA GRANTS 2018-19

### Edith Jessie Carnell Grant

- Penny Guy

### Ada Fache Grant

- Bernadette Cassidy

## STUDENT AWARDS

### David Wylie Grant

- 2018, Elisabeth Tobler – The Open Polytechnic
- 2018, Laila Bailey – Victoria University of Wellington
- 2017, Lucinda Tsun – The Open Polytechnic
- 2017, Nina Whittaker – Victoria University of Wellington
- 2016, Sarah Hewitt – The Open Polytechnic
- 2016, Catherine Woeber – Victoria University of Wellington

### LIANZA Prize Award

- 2018, Elspeth Moody – The Open Polytechnic
- 2017, Amy Chiles – The Open Polytechnic
- 2016, Julie Drabsch – The Open Polytechnic

*Thank you to the outgoing committee – who have been dedicated and a pleasure to work with. We have all shared the various responsibilities of organising events over the last 12 months. We have met on eleven occasions, and nearly always all seven of us have managed to be present.*

**Mark Hughes**  
Otago Southland



# PROFESSIONAL REGISTRATION BOARD CHAIR REPORT

The 2018-19 financial year has been a relatively settled one for the Board. We recently said farewell to Tracy Maniapoto; although she was with us for a relatively short time, we valued her knowledge and input, and will miss her.

In line with the Code of Practice, we have co-opted a new member onto the Board and are delighted to welcome Jane Robinson. Jane has been the Blenheim Librarian since 2012; prior to that she was the District Library Manager in Gore. Jane was a Charter member of CILIP early in her career and remained a member until leaving the UK. She joined LIANZA on moving to New Zealand, and in 2007 was in the first tranche of people to become Registered. With a Master of Science (Library and Information Management) and almost 30 years' experience in libraries, we look forward to the skills and knowledge Jane brings to the Board.

Throughout the year Board members have attended weekend schools, hui, professional development meetings and so on, in order to promote the scheme and answer questions. Members have enjoyed meeting librarians from all around the country and trust it has been useful. The office has received a significant number of enquiries around registration this year, including from overseas; some

of these are a direct result of New Zealand being considered a viable alternative to life in less safe or settled countries.

A major piece of work for the year was revision of Route C, which took effect from 1 July 2019. Under the revised Code of Practice, and New Zealand qualification at Bachelor level or higher will be accepted for entry via Route C; the applicant still needs to map their experience to the BoKs. However, the applicant must also have three years' experience in a library or information organisation. The requirement for work experience was added to ensure people who gain LIANZA Professional Registration have had relevant experience and are able to reflect on their professional experiences.

In practical terms this means people who have been working in libraries for three or more years, and who have a qualification at Bachelor level or above, can now apply for LIANZA Professional Registration. For people with less than three years' experience, it means they have a professional goal to work towards.

#### **The Board has also continued to work on:**

- Improved turnaround for revalidation journals
- Advocating for registration within

the workplace

- Ensuring the scheme meets the needs of the profession
- Engaging with tertiary providers
- Ensuring the information on the website is current

The total number of people who are registered under the scheme has dropped from 594 at 30 June 2018 to 519 at 30 June 2019. This is due to the considerable work the office has undertaken on chasing unpaid registration fees and late journals. The Board is now confident the roll is an accurate reflection of current registrations.

In the 2018-19 year we processed 55 new applications and a total of 170 journals were revalidated over the year.

The work of administering the Professional Registration scheme and ensuring it remains current and fit for purpose could not happen without the hard work of the Board members who donate their time, energy and professional knowledge so freely. My thanks to past and current Board members – I appreciate your support and collective wisdom.

**Cath Sheard** **RLIANZA ALIANZA**  
**Chair, Professional Registration**  
**Board**

*At Auckland Libraries we take professional registration very seriously for our senior and specialist professional roles. It not only provides career progression due to the higher pay grades that we can apply to the senior roles, it also gives us confidence that the people in those senior roles are up-to-date reflective professionals who have taken care of their own professional development.*



**Mirla Edmundson**  
**Auckland Libraries**

# COMMITTEE REPORTS

## LIANZA STANDING COMMITTEE REPORTS

### LIANZA Standing Committee on Copyright

2018 was dominated by submissions on the Copyright Act Review Issues Paper and the Marrakesh Treaty Amendment Bill. The Copyright Act Review Issues Paper was released at the end of 2018 with four months to put forward a submission. Drawing on the 2017 Copyright survey the LSCC was able to make strong arguments for changes to any updated copyright legislation and LIANZA submitted to MBIE a submission on the Copyright Act Review Issues Paper on April 5, 2019.

#### Advocacy

Throughout 2018 LSCC committee members were focused on gathering data and anecdotal evidence from librarians and the wider GLAM sector on their copyright issues ahead of the Copyright Act review submission to MBIE.

Other advocacy efforts included members attendance at various sector events acting on behalf of the LSCC including;

- NDF
- Nethui
- Accessible Formats Forums NZ
- IFLA
- APCA Intellectual Property and Indigenous Knowledge Forum

The 2017 election and subsequent change in government saw Kris Faafoi elected as Minister of Defence, Commerce and Consumer Affairs and within that portfolio he became the Minister responsible for MBIE's Copyright Act Review. That also meant a full change in the MBIE team that the LSCC and other GLAM sector representatives were dealing

with and unfortunately meant there has been a brand new relationship to build. Warren Hassett is leading the Copyright Act Review team and the LSCC committee members took advantage of opportunities to meet with the team and attend workshops in early 2019 after the release of the Issues Paper.

#### Engagement and Advisory

Throughout 2018 the committee published frequent Copy:Riot columns in Library Life which has increased the awareness and understanding of copyright issues for librarians and the work that the committee has been undertaking. Special thanks to Amy Joseph and Anton Angelo for the coordination of these columns.

A series of copyright webinars was facilitated by the LSCC to engage LIANZA members and the wider GLAM sector with the Copyright Act Review process in the hope of institutions making their own submissions. A special thanks to Kim Gutchlag, Mandy Henk and guest speaker Graeme Austin for their time and sharing of knowledge for these webinars. These sessions were recorded and are openly available on Youtube. The LSCC intends to facilitate a copyright workshop at the 2019 LIANZA Conference.

#### Future Direction

The LSCC's focus for 2019/2020 is the ongoing advocacy, submission writing and lobbying in relation to the Copyright Act Review. It has been indicated from government that an options paper will be released towards the end of 2019 or early 2020. It is crucial that the committee is able to respond to this as comprehensively as possible.

#### LSCC Committee Membership

Jennifer Campion (Chair) was joined on the committee by Kim

Gutchlag and Amy Joseph from the National Library, Diane Friis from EIT, Hamish Noonan from Waikato University and Mandy Henk from Tohatoha. Amy Joseph was on parental leave for part of 2018. Anton Angelo from University of Canterbury joined the committee in January. Sarah Powell from AUT, Alice Cruickshank from Christchurch City Libraries and Paula Eskett as LIANZA Council Rep all joined the committee in October 2018. Hamish Noonan stepped down and Zoe Richardson from Auckland Museum joined the committee in early 2019. Jennifer Campion (Chair) had an extremely busy year in her new role and towards the end of 2018 her work commitments increased. In June 2019 Jennifer formally stepped down from her role as Chair.

#### Acknowledgements

The committee thanks Jennifer for incredible contribution during her term as Chair and wishes her well in her future endeavours and also thank and acknowledge Hamish for his invaluable contribution.

#### Thanks

The LSCC committee members have invested and contributed a considerable amount of time, both work and personal, to the Copyright Act Review submission and as Acting Chair I would personally like to thank each and every one of the committee members, past and present, who helped shape the submission through expert advice, editing, sourcing information and evidence gathering from community members. A huge thanks also for the committee members employer institutions for supporting LSCC members to contribute to the submission.

The LSCC thanks LIANZA for their continued financial support. A face to face meeting of the committee

members was held in early 2019 to expedite work on the Copyright Act Review submission and to discuss the 2019 Work Plan.

Finally, the Acting Chair would like to thank all of the LSCC members for their dedication, energy and contributions to the ongoing work of the LSCC.

A special thanks to Mandy Henk on behalf of Tohatoha, James Ting-Edwards from InternetNZ and Victoria Leachman from Te Papa for their willingness to collaborate and exchange expert advice on the Copyright Act Review submission.

### **Sarah Powell** Acting Chair

#### **LIANZA Standing Committee on Freedom of Information**

In September 2018, following approval from the LIANZA Council the Standing Committee on Freedom of Information was set up with Louise LaHatte as inaugural chair and committee members Stephanie Colling, Alyson Baker and Kim Gutchlag.

The committee have reviewed the existing LIANZA statements on intellectual freedom and freedom of expression and have drafted a new statement for consultation with members, which addresses current issues and draws on IFLA and

UNESCO documents.

This new LIANZA standing committee has also forged links with the IFLA FAIFE committee, worked on responses to issues such as the Lynda.com changes and brought awareness to members of useful tools and guides through Library Life and social media.

The committee will be seeking new members.

### **Louise LaHatte** Chair

#### **LIANZA Digital Standing Committee**

During 2018 the Committee continued with the Bits and Bytes column in *Library Life*. We also had some discussions with our counterparts at ALIA around topics of mutual interest and explored ideas for training opportunities on digital issues. Earlier in 2019 we put out a short survey asking for member feedback on top issues around digital content affecting you or your library. A common theme in the responses was cost of access. Other responses touched on user education, digital preservation, fake news and vendor restrictions.

Activity has been fairly non-existent in 2019. Two members concluded their three year terms and left the committee in early 2019 then there

were two further resignations in 2018-2019. The result of this is that membership of the committee has reduced to one person. This has led to a number of conversations about the role, purpose and scope of this forum and whether the time has come for the committee to cease in its current form. One of the reasons for thinking the committee is no longer needed is that digital issues are embedded across many other LIANZA activities.

One of the conference talanoa on Tuesday 22 October will be 'Libraries, digital innovation and inclusion' so this will be a great opportunity for LIANZA members to feed into this conversation and share ideas for how we as a community can best and most effectively advocate for digital issues. Thoughts, comments and suggestions are most welcome in the meantime as LIANZA Council considers the options going forward.

### **Tim Stedman**

*It is the members that are the heart of LIANZA and I know that all of us in our own way support and uplift each other in the profession as a strong, robust association. There are many ways to be involved and get connected to LIANZA and all the amazing work it does to keep libraries in the forefront of peoples' minds as we move into the future. There are many communities you can be involved in/with or you can join the facebook/twitter pages on social media. Whichever level of involvement that your life at this present time will allow is of immense value. Make sure your voice is heard.*

### **Dawn Carlisle** Te Whakakitenga aa Kaimai



# COMMUNITY HIGHLIGHTS

## HIGHLIGHTS FROM LIANZA REGIONAL COMMUNITIES

### HIKUWAI

- **AGM and Spring Seminar – Sept 22, 2018**  
Adrian Jenkins talked about his experience at the APLIC conference and Nina Whittaker talked about her work as the LIANZA David Wylie award recipient. Louise LaHatte conducted workshops on the IFLA global vision and LIANZA strategy
- **Allison Dobbie Retirement – November 26, 2018**  
Many people from across the region and Aotearoa gathered in November to celebrate Allison Dobbie's retirement after 40 years in the sector, as expected Allison hasn't stepped away from libraries completely.
- **Christmas event, fellows – December 5, 2018**  
Hikawai, ASIP (Auckland Specialised Information Professionals) and NZLLA held a joint Christmas get together on 5 December. It was an informal opportunity for people to get together and recognise John Garraway and Greg Morgan as LIANZA fellowship recipients.
- **IFLA Visit – February 8, 2019**  
It was an honour to have IFLA Secretary General Gerald Leitner and IFLA President Gloria Perez-Salmeron speak together with Mirla Edmundson and Allison Dobbie in February at Auckland Central Library. Around 60 people attended in person and Hikawai was able to stream the evening via Zoom for those that couldn't be there in person.
- **Professional Registration Workshop – Sept 13, 2019**  
11 people attended and heard about changes to the scheme. This was the first event held since LIANZA approved the changes and there was particular interest in changes to route C. There was a lot of interest from people unable to attend so Hikawai plans to run more events during the current financial year.
- **Basement Tour – April 17, 2019**  
We arranged a tour of the Auckland Central Library basement in April. Attendees got to peer into the darkest corners of the basement storage and take a look at some rare gems and forgotten classics.

### OTAGO SOUTHLAND

- **Journal Club**  
Our 'Journal Club' continues to meet in Dunedin from time to time, over breakfast, alternating between Nova and The Good Earth. The articles selected for a topic are open source and made available to our region's membership. Thank you to both Anne Buck and Helen Brownlie for facilitating these opportunities to gather in Dunedin and discuss topics relevant to our profession. We do encourage members elsewhere to take up this concept and meet together over breakfast, or a drink after work.
- **Te Wiki o te reo Māori – August 9, 2018**  
Eryn Makinson co-ordinated an event at the Dunedin City Library: Te Wiki o te reo Māori - preparation for Māori language week 10-16 Sept which attracted 10 participants.
- **'Not the weekend, Weekend School' – September 6-7, 2018**  
The 'Not the Weekend, Weekend School' was based at the James Cumming Wing in Gore. On the Friday afternoon the attendees moved to the Gore Heritage Precinct for several presentations focussed on the GLAM sector. Registrations totalled: 25 on Thursday 6th September and 21 on Friday 7th September. LIANZA guidelines and protocols were followed, and along with great support from Lorraine Weston-Webb and her team at Gore Public Library, a very successful two-day event took place. An added bonus was, after meeting all the budgeted costs, a healthy surplus was also made.
- **Visit from LIANZA – November 16-17, 2018**  
Ana Pickering, LIANZA Executive Director visited the region, travelling to Alexandra to attend the Otago Southland Public Libraries managers: SOUTHLIB REGIONAL COLLABORATION GROUP and on Saturday she enjoyed a tour of a variety of libraries around Dunedin, including a lunch to meet eh committee and LIANZA members.
- **New Year Social Event – January 24, 2019**  
Following on from a committee meeting, members were encouraged to meet at Carousel as from 5.45pm to catch up following the Christmas / New Year break

- **Copyright Act – February 27, 2019**  
The opportunity to attend a day event at the Otago Museum, organised by Te Papa, was promoted to our membership, on the Copyright Act – make it work for you! This was an opportunity to learn more about drafting responses to the MBIE Copyright Act Review issues paper.
- **Wikipedia for Libraries and Archives – April 10, 2019**  
Our region jointly hosted with the Otago Museum, the opportunity to meet and learn more from Dr Mike Dickison – Wikipedian-at-large on 'What Wikipedia means for Libraries and Archives.' This was an early evening event, and despite the rain, there was a reasonable attendance of approximately 25 people.
- **New Zealand Sign Language – May 30, 2019**  
Eryn Makinson co-ordinated an excellent two hour after work session in anticipation of New Zealand Sign Language Week: May 6-12, 2019. Josje Lelijveld, a sign language tutor in Dunedin, offered an introductory session on deaf culture in New Zealand, along with some introductory sign language. Bridie Strang was her interpreter, and between them they presented to a very appreciative group of twelve people. It transpired this was the ideal number for them to work with.

#### **Puaka Matariki**

Events at the Hocken were also promoted to LIANZA members:

- **Teaching and Learning in the Dark – June 25, 2019**  
Teaching and Learning in the Dark, kōrero and waiata with Karyn Paringatai (nō Ngāti Porou) from Te Tumu, School of Māori, Pacific and Indigenous Studies
- **Te Tiaki Taoka Pepa Wānaka – June 29, 2019**  
Saturday preservation workshop on caring for your own iwi photographs and documents, with Vicki-Anne Heikell (nō Te Whānau-a-Apanui) Field Conservator from the Alexander Turnbull Library

#### **TE WHAKAKITENGA AA KAIMAI**

- **Te Whakakitenga aa Kaimai Weekend School – May 24-26, 2019**  
The major highlight for our region was the two-day weekend school this year. We had a fantastic time in Rotorua at the Owhata Marae. The Owhata Marae has such a rich history and it was a real treat to get a tour of the church. We also had a great line-up of speakers from around the region really showcasing the marvellously innovating

nature of our region and over 60 people attended from around our region.

#### **AORAKI**

- **LIANZA Aoraki Weekend School – He Hononga – Making Connections, April 5-7, 2019**  
The highlight of the year was the Aoraki Weekend School 'He Hononga/Making Connections' held at Tūranga in April. Sessions were held over two days with an average 32 people from around the region attending and 22 presenters involved.
- Other Aoraki events during the year included learning about Family History resources for library staff, a tour of the new Archives New Zealand facility in Wigram, supporting the 'Read to Lead' training in Nelson, hosting Dr Mike Dickison for his presentation 'What Wikipedia means for libraries and archives'; and having the opportunity in February to meet and listen to the IFLA President, Gloria Pérez-Salmerón and IFLA Secretary-General, Gerald Leitner. We are delighted that 29 new members have joined the LIANZA Aoraki community over the year.

#### **TE UPOKO O TE IKA A MAUI**

- This year has been a busy one for the Te Upoko o te Ika a Maui committee. In October 2018 alongside the Ikaroa region we arranged a weekend school dedicated to 'Interconnectedness and Partnerships.' This was held in the Wairarapa and saw presentations from members from both the Te Upoko o te Ika a Maui and Ikaroa regions. This was spear-headed by our Secretary, Kareen Carter who did a wonderful job wrangling both committees into line, to make the weekend a huge success.
- We also held a networking event in December at Vic Books in Pipitea with award-winning author and illustrator team, Sacha Cotter and Josh Morgan as special guests. We had around 30 people attend and listen to the songs and stories from the team. It was a great way to end the year.
- This year, we lost Kathryn Oxborrow and our esteemed treasurer Gab Hikaka from the committee. They have been missed greatly but we have had Jennifer Klarwill step up and take on the treasurer role. The committee also had the wonderful additions of Rachel Basher, Kate McLachlan, and Heather McCaskill. It's really great to see this new blood coming through!

## HIGHLIGHTS FROM LIANZA SPECIAL INTEREST COMMUNITIES

### SLIS SIG

- **Copyright Licencing – September 2018**  
GLAM sector copyright licensing and re-use of special items session with Victoria Leachman @ Te Papa
- **SLIS survey – October 2018**  
SLIS survey sent out to gauge the interests of special librarians and to help inform future event planning received 80 responses.
- **Conferences and congresses November, 2018**  
Conference report back session with Linda Stopforth (APLIC) and Ailsa Parker (IFLA World Library and Information Congress, 2019) @ Ministry for the Environment
- **Annual SLIS Christmas Quiz @ Thistle Inn - December, 2018**  
30 members attended this social event.
- **Copyright Licencing – March 2019**  
GLAM sector copyright licensing and re-use of special items session with Victoria Leachman @ Te Papa and 40 people attended this event.
- **Stakeholder engagement**  
Stakeholder engagement session with Rachel Esson, NLNZ and Brigid Brammer, WCL @ VUW
- **SLIS Committee**  
Rebecca Anwyll stood down from the Committee, Martin Lewis (Te Papa) took over as Treasurer, and two new members joined Helen Smith (OAG) and Andries Labuschagne (BRANZ) and the committee increased from six to seven members.

### TEL SIG

- TELSIG has a Journal Discussion Group, that includes three face-to-face, one virtual and an online group (via Facebook). Two articles are posted once every two months to allow groups to meet monthly or once every two months for discussion. Other than the value of meeting together an added benefit is that it allows members to read articles that relate to the BoK clusters throughout the year.

### CAT SIG

- Organised LIANZA CATSIG professional development day on 16 August 2018 hosted by National Library of New Zealand. The presenters Gordon Dunsire talked about Library Reference model and the new RDA and Deborah Fritz spoke about aggregating and diachronic plans. We had 78 people attending in person, 42 people attending the live stream and 15 people who registered for recorded access after the event.

- Published 3 issues of Catapult compiled by cataloguers from the National Library of New Zealand.

### HEALTH SIG

- **Study Days September 17-18, 2018**  
HealthSIG ran a very successful study day event at Hutt Hospital. Health librarians from all over New Zealand gathered to hear a variety of interesting and inspiring speakers on a range of health-related topics. Staff from Hutt Valley District Health Board spoke about the services they provide to specific population groups; our members gave reports from conferences and other achievements through the year; vendor product demonstrations gave us a basis for great discussion; and overall we had a great networking opportunity.

### PIMN SIG

- PIMN SIG was busy with the convening and organising of the LIANZA 2019 Conference.

### RESEARCH SIG

- The Research SIG continued its happy run in 2019, with regular productive meetings and lots of work done. Our key remit is to support research activity in Aotearoa across the Library and information sector.

#### With that in mind here are a couple of 2019 highlights:

- Supporting our Research Awardee Pamela McKirdy in her research project: 'Do their experiences of primary school libraries affect high school students' attitudes towards reading for pleasure?'  
We look forward to further supporting Pam to disseminate her research findings. Congratulations on a great piece of work Pam! This research is important for schools, public libraries ... and in fact for all of us as active, informed, literate citizens.
- Preparing a paper and presentation for LIANZA 2019 on evidence based practice, entitled 'Having a Look-See: EBP by Stealth (We all do it ... but we don't talk about it.)'
- We argue that research does not need to be dauntingly difficult to make a positive difference to the way we work and the services we offer.
- Our Research SIG membership remains steady and we have a strong and collegial team across the miles. Representation from the South Island and polytech and public sector libraries would be welcome.

# VOLUNTEER APPRECIATION & RECOGNITION

**LIANZA IS GRATEFUL TO HAVE A WONDERFUL GROUP OF VOLUNTEERS WHO GIVE THEIR TIME, EXPERTISE AND ARE COMMITTED TO SUPPORTING LIANZA REGIONAL AND SPECIAL INTEREST COMMUNITIES, STANDING COMMITTEES, COMMITTEES AND WORKING GROUPS.**

## LIANZA REGIONAL COMMITTEES/ VOLUNTEERS 2018-19

### Aoraki

- Elaine Sides – Chair
- Remy Barbier – Treasurer
- Kelsey Johnston – Councillor
- Alice Cruickshank – Secretary
- Kate McWilliam
- Ali Ng
- Sarah Tester
- Jan Kotlowski
- Jenny Owens
- Daphne Smithers

### Hikawai

- Philip Miles – Chair
- Stacey Smith
- Savitri Lakhan – Treasurer
- Shirley Reyno
- Sabine Weber-Beard
- Anahera Morehu – Councillor

### Ikaroa

- Karen Tobin – Chair
- Sharon Tristram – Secretary
- Mojgan Sadighi – Treasurer
- Maria Brewerton – Councillor
- Robyn Wilson
- Kim Salamonson
- Maureen Roache

### Otago/Southland

- Mark Hughes – Chair
- Olga Hemmingsen – Treasurer
- Anne Buck - Councillor
- Helen Brownlie
- Philip van Zijl
- Eryn Makinson
- Jacinta Beckwith

### Te Upoko o te Ika a Maui

- Brigid Brammer – Councillor

- Stephnie Burton – Chair
- Judith Porter
- Heather McCaskill
- Kate McLachlan
- Kareen Carter
- Rachel Esson
- Gabrielle Hikaka – Treasurer
- Kathryn Oxborrow
- Jennifer Klarwill
- Chantel Theunissen

### Te Whakakitenga aa Kaimai

- Dawn Carlisle – Chair
- Mohan Lal – Treasurer
- Amanda-Jane McFadden - Councillor
- Lisa Pritchard – Secretary
- Mel Chivers
- Lee Rowe
- Penny Guy
- Heather Furniss
- Karen Wickliffe
- Michelle Anderson
- Anna Williamson

## LIANZA SIG COMMITTEES/ VOLUNTEERS 2018-19

### Cat SIG

- Joanne Rowan – Chair
- Sue McMillian – Treasurer
- Tamsyn Bayliss
- Anoushka McGuire
- Chris Todd
- Kate Ayre
- Catherine Amey

### DIG Lib SIG

- Helen Brownlie – Chair
- Bob Pearson – Treasurer
- Paul Sutherland
- Kim Salamonson
- Fiona McGregor

### Health SIG

- Raewyn Adams – Convenor
- Peter Murgatroyd – Deputy Convenor
- Sally Simpson – Secretary
- Paula Broekhuizen – Treasurer
- Janet Arnet
- Angela Broring
- Christine Bone
- Megan Clark
- Sharon Cornwall
- Maryann Cowgill
- Carol Davison
- Helen Scofield

### PIMN SIG

- Richard Misilei – Chair
- John Mata'afa – Secretary
- 'Asilika 'Aholelei – Treasurer
- Umumaluolelagi Judy McFall-McCaffery

### Documentary Heritage SIG

- Fran McGowan – Convenor
- Mark Caunter – Treasurer/Acting Co-convenor
- Jane Wild
- Victoria Passau

### Research SIG

- Annie McKillop – Convenor
- Claudia Adams – Treasurer
- Alison Fields
- Nicole Gaston
- Heather Lamond
- Joanne Simons
- Brenda Norton
- Amy Jacob
- Ann Chen

### SLIS SIG

- Jo Rusk – Co-convenor
- Hannah Russell – Co-convenor
- Martin Lewis - Treasurer

- Jennifer Klarwill – Secretary
- Judith Porter
- Helen Smith
- Andries Labuschagne

#### TEL SIG

- Melanie Brebner
- Farasat Shafi ullah
- Mojgan Sadighi
- Natalie Smith – Co-convenor
- Tracy Maniapoto
- Rukuwai Jury
- Mohan Lal
- Marisa King – Co-convenor
- Ivy Guo

### LIANZA STANDING COMMITTEE MEMBERS

#### Conference Committee 2019

- Umumaluolelagi Judy McFall-McCaffery – Co-convenor
- Richard Misilei – Co-convenor
- Irene Tufuga
- John Mata'afa
- Elenoa Mo'a Sili-Mati
- Mack Leala
- Ian Toki
- Sana Saleem
- Trina Roycroft
- 'Asilika 'Aholelei

#### Credentials Committee

- Michaela O'Donovan – Chair
- Joan Simpson
- Lee Rowe
- Justine Lester
- Alison Fields
- Hester Mountifield
- Linda Geddes

#### Standing Committee for Freedom of Information

- Louise LaHatte – Chair
- Stephanie Colling
- Alyson Baker
- Kim Gutchlag

#### Representatives

- VUW LIM Advisory Committee – Janet Upton
- Public Lending Right Advisory Group – Glen Walker
- Māori Subject Headings Governing Group – Anahera Morehu
- Open Polytechnic LIS Stakeholder Advisory Group – Ana Pickering

#### Programmes Committee

- Sue Fargher – Chair
- Philippa Robinson
- Peter Murgatroyd
- Paula Eskett
- Jane George
- Mojgan Sadighi
- Lucy Powell
- Glenn Webster
- Judy McFall-McCaffery
- Elenoa Mo'a Sili-Mati

#### Standing Committee on Copyright

- Jennifer Campion – Chair
- Sarah Powell – Acting Chair)
- Zoe Richardson
- Kim Gutchlag
- Amy Joseph
- Anton Angelo
- Hamish Noonan
- Diane Friis
- Alice Cruickshank
- Mandy Henk (Tohatoha - Creative

- Commons Representative)
- Paula Eskett (LIANZA Council Representative)

#### Professional Registration Board

- Cath Sheard – Chair
- Anahera Morehu
- Tracy Maniapoto
- Anne-Maree Wigley
- Aubrey Kirkpatrick
- Catherine Doughty
- Ana Pickering – Secretary

#### Rules Committee

- Anne Buck – Chair
- Elaine Sides
- Moira Fraser

#### Scholarship Working Group

- Rachel Esson – Chair
- Ann McKillop
- Anne Buck
- Gail Cook
- Dyane Hosler
- Jo Mann
- Kareen Carter
- Mark Hughes

#### SIG and Region Working Group

- John Garraway (Past-President) – Chair
- Carlyne Taylor (Te Whakakitenga aa Kaimai)
- Claire Carran (LIANZA Treasurer)
- Hannah Russell (SLIS SIG)
- Joanne Rowan (CATSIG)
- Lorraine Johnstone (Otago Southland)
- Peter Murgatroyd (HealthSIG)
- Philip Miles (Hikuwai)
- Rosamund Feeney (Aoraki)
- Ana Pickering (LIANZA)

*LIANZA is not a mythical entity - it's an organisation that only has power and value as the sum of its members. If you are a LIANZA member then you are LIANZA, and LIANZA needs you to be an advocate, in your workplace, with staff new to the profession. For our region to be successful (and LIANZA as a whole) we need you to get engaged. That could start with coming to events and sharing what you have learnt with your colleagues and your managers, because we can all make a difference to our success as a regional library group.*

#### Mel Chivers

Te Whakakitenga aa Kaimai



# TREASURER REPORT

## Treasurer's report for the year ended 30 June 2019

Whāngaia ka tupu, Ka puawai

~That which is nurtured blossoms and grows~

I am proud to represent LIANZA as treasurer and to present the financial results for the 2018/2019 financial year. We have achieved tangible progress in providing a revised and re-energised structure, which will enable us to work together more effectively and more efficiently to achieve our objectives.

As Treasurer, I've contributed to decision-making processes throughout the year, including those that have a financial effect on the organisation. Through our collective strength, we can build an organisation that supports and empowers our members to make a difference to their local communities and to the future of Aotearoa New Zealand.

Last year my Treasurer's report informed you that LIANZA was at a crossroads financially, with insufficient operational income to support the objectives and goals of members on an ongoing basis. This remains to be the case, as demonstrated in the financial statements that follow my report. However, progress has been made and is being made, to right the ship of LIANZA. With a future focus and some innovation, we can continue to serve our members and deliver value.

While the financial position of LIANZA remains strong at present, ongoing deficits will threaten our survival. Our financial performance for this year was a deficit of \$15,539, which was a smaller deficit than originally expected. It was encouraging to see that the work going on 'behind the scenes' at Council and in the LIANZA office starting to flow through to the financial results. However, LIANZA remains reliant on a profitable conference. As 2018/2019 was a non-conference year, this illustrates the current shortfall in our revenues over our expenses on a 'business as usual' basis. This must be turned around in order for LIANZA to survive and thrive.

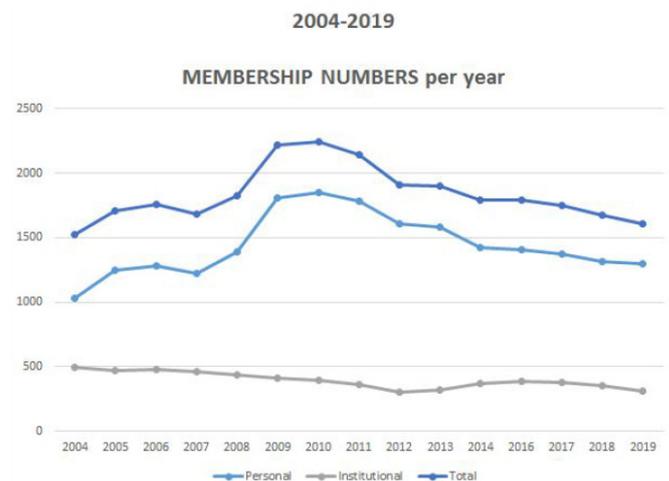
Again, this year membership numbers have declined (from 1,670 to 1,606). All of our members are the kaitiaki (caretakers) of LIANZA and have the ability to influence the organisation positively so that it can continue to exist for future generations of professionals. This is not a task for Council alone – it can be achieved in libraries and workplaces at around the country by sharing LIANZA with non-members, demonstrating engagement and participation, and encouraging them to join us!

The IFLA 2022 World Library and Information Congress remains an opportunity for LIANZA to show the world what we can do. With opportunity comes risk, of course, and the revised date of 2022 allows us a longer runway in terms of reducing our risks around delivering an event of unprecedented scale. Once again, the power of our members and our collective strength will be needed to achieve something that is greater than the sum of its parts.

The ongoing changes in our world continue to impact on our professionals and the way they work and interact with others. We need to keep an eye firmly on the future and align LIANZA to be ready to support and develop our members so that they can make an impact in their communities.

Nāu te rourou, nāku te rourou, ka ora ai te iwi  
~With your contribution and my contribution, the people will prosper~

### Claire Carran CA LIANZA Treasurer



*LIANZA personal and institutional membership decreased from 1670 at June 2018 to 1606 at June 2019. This is a 27% decrease since 2009.*

# Performance Report

Library and Information Association of New Zealand Aotearoa  
For the year ended 30 June 2019

Prepared by Laurenson Chartered Accountants Ltd

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## Entity Information

### Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

#### Legal Name of Entity

Library and Information Association of New Zealand Aotearoa

#### Entity Type and Legal Basis

Incorporated under the New Zealand Library Association Act 1939

#### Entity's Purpose or Mission

Nau te rourou naku te rourou, powered by our members for our members, LIANZA supports the provision of quality library and information services to New Zealanders.

#### Entity Structure

The association is governed by a national council of 12 individuals including LIANZA President, Immediate Past-President and President-elect, LIANZA Treasurer, Te Rōpū Whakahau Tumuaki, six regional Councillors (from Hikuwai, Te Whakakitenga aa Kaimai, Ikaroa, TeUpoko te Ika a Maui, Aoraki and Otago / Southland) and Te Rōpū Whakahau councillor. The executive committee is comprised of the President, Immediate Past-President, President-elect, Executive Director and Treasurer. The LIANZA Professional Registration Board Chair and LIANZA Executive Director are ex-officio members of the national council. Regional and special interest communities, plus other committees, standing committees and working groups assist the LIANZA Office staff to deliver the operational plans.

On the Council:

President	Rachel Esson
Immediate Past President	Paula Eskett
President Elect	Anahera Morehu
Secretary	Ana Pickering
Treasurer	Claire Carran
Te Rōpū Whakahau Tumuaki	Anahera Sadler
Te Rōpū Whakahau Support Person	Carla Jeffrey
Hikuwai Regional Councillor	Philip Miles
Te Whakakitenga aa Kaimai Regional Councillor	Amanda McFadden
Ikaroa Regional Councillor	Maria Brewerton
Te Upoko o Te Ika a Maui Regional Councillor	Brigid Brammer
Aoraki Regional Councillor	Rosamund Feeney
Otago / Southland Regional Councillor	Anne Buck

### **Main Sources of Entity's Cash and Resources**

The association receives cash or resources from:

- Membership income
- Professional events
- Conference

### **Main Methods Used by Entity to Raise Funds**

LIANZA provides various services to its members in return for membership fees.

In addition LIANZA runs professional events and a bi-ennial conference that provide additional income.

### **Entity's Reliance on Volunteers and Donated Goods or Services**

The Councillors on the governing body are all volunteers.

LIANZA has many committees, standing committees, regional and special interest groups run by volunteers.

Where LIANZA receives donated goods these are captured as income.

### **Independent Auditor**

Moore Markhams Wellington Audit  
Wellington

### **Accountants**

Laurenson Chartered Accountants  
Johnsonville, Wellington

### **Banker**

ANZ  
Lambton Quay, Wellington

### **Solicitor**

Mahony Horner Lawyers  
Wellington

### **Physical Address**

70 Molesworth St  
Thorndon  
Wellington  
New Zealand 6011

### **Postal Address**

PO Box 12 212  
Wellington  
New Zealand 6144

### Contact Information

Website [www.lianza.org.nz](http://www.lianza.org.nz)

Facebook <https://www.facebook.com/LIANZA.NZ/>

# Approval of Financial Report

## Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

The Council are pleased to present the approved financial report including the historical financial statements of Library and Information Association of New Zealand Aotearoa for year ended 30 June 2019.

APPROVED



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Rachel Esson

President



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Claire Carran

Treasurer

Date ..... 27/09/2019 .....

# Statement of Service Performance - 2019

## Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

**Strategic Vision:** People and communities connected and empowered by information.

**Strategic Mission:** Strengthening our members to be innovative and responsive to future information needs.

**ENABLE**

**FOCUS:** Organisational Stability

**OUTCOME:** Sustainable and member-driven issues

OUTPUT	2018-19 DELIVERED	2018-19 ESTIMATED
<b>1.1 Develop financially sustainable organisational model</b>	SIG and region working group formed September and reported November 2018.  Changes to LIANZA SIGs and regions and new membership structure and rate announced to members in April 2019.	Form a SIG and Region working group to review organisational structure and membership and implement recommendations.
<b>1.2 Promote member value proposition</b>	LIANZA Korero monthly e-zine launched in August 2018.  Libraries Aotearoa media hub and Korero blog launched in March 2019.	One new membership communication channel provided.
<b>1.3 Enable effect member service and support</b>	Soft launch of new www.lianza.org.nz in June 2019.  Transition made to new member database at end of financial year.	Improve website and add content to meet member needs.  Develop and implement cost-effective system for member recruitment and renewals.
<b>1.4 Stimulate membership growth</b>	Member discounts for all LIANZA events, including LIANZA regional and special interest community events, were announced April 2019.  New regional community conference grants and contestable fund announced April 2019.  New special interest community formed June 2019.	Identify one strategy to promote membership value.  Review relevant Code of Practice so easier to start new groups and initiatives.
<b>1.5 Increase visibility of LIANZA regional and special interest communities</b>	LIANZA regional and special interest community events included in 2017-18 LIANZA Annual Report and promoted strongly on social media.	Highlight LIANZA regional and special interest community events.

**CONNECT****FOCUS:** Challenge existing structures and beliefs.**OUTCOME:** Strong connections across GLAM sector.

<b>OUTPUT</b>	<b>2018-19 DELIVERED</b>	<b>2018-19 ESTIMATED</b>
<b>2.1 Work collaboratively with other GLAM sector associations</b>	<p>LIANZA met with;</p> <p><b>NZ:</b> PLNZ, National Library of NZ, Museums Aotearoa, NZ Book Awards Trust, SOLGM, Hui E! Community Aotearoa, ALGIM, AuSAE, Open Polytechnic.</p> <p><b>International:</b> VALA, ALIA, Pacific Library Network, National Library Board Singapore, IFLA.</p> <p>Support received from Museums Aotearoa and Victoria University of Wellington for evaluation of Kotuku Emerging Leaders programme.</p> <p>LIANZA President contributed to VUW professional member organisation webinar.</p> <p>New LIANZA representative for NZ Book Awards Trust appointed.</p>	LIANZA to meet with range of governmental and non-governmental organisations.
<b>2.2 Work in partnership with National Library of NZ</b>	Relationship agreement signed in June 2019.	Formalise relationship.
<b>2.3 Support Pacific Library Network</b>	<p>LIANZA ED attended Pacific Library Network Summit in Brisbane in September 2018.</p> <p>Pacific column included in Library Life and shared on Libraries Aotearoa.</p> <p>LIANZA takes responsibility for administering Pacific Library Network funds.</p> <p>Pacific Talanoa included in the LIANZA 2019 Conference programme.</p>	Provide more visibility for Pacific libraries via LIANZA.
<b>2.4 Engage new library and information professionals</b>	<p>Five student profiles in Library Life.</p> <p>Focus articles on Open Polytechnic in Library Life.</p> <p>Review of student awards with Open Polytechnic.</p>	Build stronger relationships with tertiary providers.

## SUPPORT

**FOCUS:** Professional Activities

**OUTCOME:** Professional opportunities inspire participation

OUTPUT	2018-19 DELIVERED	2018-19 ESTIMATED
<b>3.1 Offer diverse menu of professional learning and networking opportunities</b>	<p>One professional event delivered in three venues; Design Thinking for Libraries Nelson, Frankton, Tauranga with 59 attendees in total.</p> <p>Four LIANZA regional weekend schools (incl Not the Weekend School), one Library Assistants Day and two SIG professional development events offered between July 2018 to May 2019 plus other smaller and social events.</p>	<p>Identify and offer at least one professional development event.</p> <p>Offer range of professional and social LIANZA regional and special interest group events.</p>
<b>3.2 Identify GLAM partner to partner to offer professional events</b>	<p>LIANZA supported, promoted and participated in the APLIC Conference, Gold Coast in July 2018.</p> <p>Two professional development workshops delivered in partnership with Victoria University of Wellington led by Dr Betsy Diamant-Cohen, Wellington and Christchurch October 2018.</p>	<p>Work in partnership to offer at least one professional development event.</p>
<b>3.3 Promote LIANZA Professional Registration</b>	<p>Changes to Route C entry announced June 2019.</p> <p>LIANZA Hikuwai ran first registration rundown April 2019.</p>	<p>Review Code of Practice and make recommendations.</p>
<b>3.4 Recognise and celebrate professional achievements</b>	<p>Scholarships working group formed September 2018 and reported January 2019. Code of Practice updated and recommendations announced to members April 2019.</p> <p>2019 LIANZA Paul Reynolds 'No Numpties' Grant promoted in partnership with NDF and Internet NZ.</p>	<p>Form a Scholarships working group to review LIANZA Grants and Awards and implement recommendations.</p>

**ADVOCATE****FOCUS:** Key Issues**OUTCOME:** Library and information sector more visible

OUTPUT	2018-19 DELIVERED	2018-19 ESTIMATED
<b>4.1 Identify core library advocacy issues</b>	<p>Submissions made on Equal Pay Amendment Bill, Health and Disability System Review, Review of Vocational Education and Review of the Copyright Act 1994: Issues Paper.</p> <p>LIANZA President-elect and LIANZA Past President presented to Equal Pay Amendment Bill Select Committee, April 2019.</p> <p>LIANZA represented at Digital Inclusion Workshop – July, 2018; Digital Inclusion and Literacy research group symposium – July 2018, Digital Skills Hui, March 2019.</p>	<p>Make submissions on issues identified as relevant to library and information sector.</p> <p>Attend events relevant events.</p>
<b>4.2 Make visible vital role of libraries in achieving UN 2030 Sustainable Development Goals</b>	LIANZA President attended SDG workshop prior to APLIC 2018 Conference, Gold Coast.	Increase member engagement in SDG's.
<b>4.3 Ensure LIANZA standing committees reflect key issues</b>	LIANZA Standing Committee on Freedom of Information formed November 2018.	Support formation of new standing committees.

**ENGAGE****FOCUS:** International engagement**OUTCOME:** NZ and Pacific library and information sector engaged internationally

OUTPUT	2018-19 DELIVERED	2018-19 ESTIMATED
<b>5.1 Link LIANZA members with IFLA initiatives</b>	LIANZA maintained IFLA membership, LIANZA ED attend IFLA Global Vision workshop in Hanoi, May 2018; LIANZA Presidents attended IFLA WLIC 2018 in Kuala Lumpur in August 2018 and LIANZA community hosted the IFLA President and Secretary-General in New Zealand in February 2019.	Provide more visibility of IFLA global actions.
<b>5.2 Deliver world-class congress and host international community</b>	National committee structure developed, governance group formed with nine portfolio leads selected from over 60 EOI's.	Form a national committee for WLIC 2022.

# Statement of Service Performance - 2018

## Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

### Description of Entity's Outcomes

The New Zealand Library Association(trading as the Library and Information Association of New Zealand Aotearoa) was established in 1910, and incorporated by an Act of Parliament in 1930.

A member driven organisation, LIANZA aims to provide strong leadership, growth opportunities and a community of practice to support the provision of quality library and information services to communities throughout New Zealand.

### Objective One: Community of Practice

LIANZA provides a strong community of practice for its members supporting their learning, practice, and service delivery. In order to do so LIANZA keeps the Library and Information profession in New Zealand informed about key developments, provides access to the international LIS community through IFLA membership, and provides opportunities to network.

OUTPUT	2017/18 DELIVERED	2017/18 ESTIMATED	2016/17 DELIVERED
<b>1.1 LIANZA provides access to international content for members through IFLA</b>	LIANZA maintained IFLA membership, contributed to IFLA Global Vision and attended IFLA WLIC 2017 in Wroclaw Poland.	LIANZA maintains IFLA membership.	LIANZA maintains IFLA membership.
<b>1.2 LIANZA publishes a monthly magazine keeping the profession informed</b>	LIANZA published 11 issues of Library Life on schedule and an issue of the NZLIMJ.	LIANZA published 11 issues of Library Life on Schedule and two issues of NZLIMJ.	LIANZA published 11 issues of Library Life on schedule and two issues of the NZLIMJ.
<b>1.3 LIANZA maintains a current website that is of value to its members</b>	LIANZA averaged 6,828 visitors a month in 2017.	LIANZA averaged 10,000 visitors a month in 2017.	LIANZA averaged 9,500 visitors a month in 2017.
<b>1.4 LIANZA delivers networking events to its members</b>	LIANZA delivered a conference to 509 delegates. Member events and career days offered by LIANZA SIGs and Regions in Wellington, Christchurch, Dunedin, Tauranga, Hamilton, Gisborne, Nelson and Weekend School in Te Awamutu.	LIANZA delivers a conference to 450 delegates and member events in a minimum of three regions.	Weekned schools offered in Te Whakakitenga aa kaimai and Te Upoko o te Ika a Maui and career days in Hikuwa.

## Objective Two: Opportunities for Growth

LIANZA provides growth opportunities for members of the library and information profession, through training, volunteer opportunities, and leadership development.

OUTPUT	2017/18 DELIVERED	2017/2018 ESTIMATED	2016/17 DELIVERED
<b>2.1 LIANZA provides leadership training.</b>	LIANZA ran a fourth cohort of 15 individuals.	LIANZA ran a third cohort for a minimum of ten individuals.	LIANZA ran a second cohort of 8 individuals.
<b>2.2 LIANZA delivers face to face training courses to a high standard</b>	Over 80% of attendees felt that the course they attended gave them the skills they sought.	Over 70% of attendees felt that the course they attended gave them the skills they sought.	Over 70% of attendees felt that the course they attended gave them the skills they sought.
<b>2.3 LIANZA adds three new courses to its online stable each year.</b>	No new online courses were added.	LIANZA added a minimum of three courses.	LIANZA added Fundamentals of Facilitation, Creating a High Performing Team, and Advocacy.
<b>2.4 LIANZA offers free learning resources to members.</b>	LIANZA offered EBL, delivered 11 webinars. The “5 minutes on...” series has not been updated.	LIANZA offers EBL , and the “5 minutes on...” series as well as regular webinars.	LIANZA offers EBL, and the “5 minutes on...” series, and began a webinar series.
<b>2.5 LIANZA provides volunteer opportunities to members</b>	LIANZA Council, advisory groups, and working parties are made up of 90% LIANZA membership.	LIANZA Council, advisory groups, and working parties are made up of 90% LIANZA membership.	LIANZA Council, advisory groups, and working parties are made up of 90% LIANZA membership.

### Objective Three: Leadership

LIANZA takes a leadership role in the profession establishing itself as an authority on Library and Information matters in New Zealand. In order to do this LIANZA form srelationships with key groups within the sector to allow opportunities for collaboration and to keep abreast of key issues. LIANZA also promotes the value of libraries and reports on key trends.

OUTPUT	2017/18 DELIVERED	2017/18 ESTIMATED	2016/17 DELIVERED
<b>3.1 LIANZA executive met with key organisations and stakeholders in the GLAM sector</b>	LIANZA met with APLM, SLANZA, ALIA, National Library, VALA, AuSAE, ARANZ, Museums Aotearoa, Public Libraries 2020, New Zealand Book Council, NZ Book Awards Trust, Public Libraries 2020, IFLA Secretary General, Minister of Internal Affairs, TINZ, ATLANNZ.	LIANZA meets with range of governmental and non-governmental organisations.	LIANZA met with APLM, SLANZA, ALIA, Singapore Library Association, National Library, MBIE, the Ministry of Education, VALA, AuSAE, ARANZ, Museums Aotearoa, Tusk, NZLLA, Neonatal Trust, New Zealand Book Council, NZ Book Awards Trust, Public Libraries 2020, Staff from the Gates Foundation, IFLA.
<b>3.2 LIANZA supported members in their advocacy</b>	LIANZA responded to member requests for commenting on one restructures.	LIANZA responds to member requests for support.	LIANZA responded to member requests for support commenting on five restructures.
<b>3.3 LIANZA made submissions on relevant legislation</b>	LIANZA submitted briefing documents to Minister Internal Affairs, Culture, Arts and Heritage and Education. LIANZA met with Minister of Internal Affairs.	LIANZA makes submission on relevant legislative changes and submits briefing documents to incoming Ministers.	LIANZA made a further submission on the WhoIS domain and began preparatory work to ensure readiness to comment on the upcoming Copyright Review.
<b>3.4 LIANZA publishes an annual state of the sector report</b>	Libraries in Aotearoa was not published in 2018.	LIANZA published Libraries in Aotearoa 2017.	LIANZA published Libraries in Aotearoa 2017.

## Objective Four: Sustainable Foundations

The Library and Information Sector is undergoing a period of rapid change. It is imperative that LIANZA is agile, able to respond quickly to sector needs, and has a diversified and sustainable income base to ensure it can continue to deliver its key objectives without the full financial burden falling to its members.

OUTPUT	2017/18 DELIVERED	2017/18 ESTIMATED	2016/17 DELIVERED
<b>4.1 LIANZA produces an annual workplan that aligns with its strategic goals</b>	LIANZA 2017/18 plan published for members in August 2017.	LIANZA 2017/18 plan published for members in September 2017.	LIANZA 2016/17 plan published for members in September 2016.
<b>4.2 LIANZA reviews its staffing requirements in light of the annual workplan</b>	Code of Practice implemented and reviewed.	Code of Practice reviewed and updated. Implementation of new procedures begins.	LIANZA updated procedures in key areas to improve efficiency. New Code of Practice signed off by council.
<b>4.3 LIANZA maintains multiple revenue streams with no revenue stream exceeding 50% of total net income</b>	Review of income streams and impact of declining membership and professional registration begins. LIANZA remains currently reliant on membership income which is 51% of total net income in 2017/18 conference year.	LIANZA receives income from five sources: membership fees, conference, professional development, Professional Registration, and sponsorship.	LIANZA receives income from five sources: membership fees, conference, professional development, Professional Registration, and sponsorship. LIANZA is currently heavily reliant on membership income which is 52% of total income in 2016/17 non-conference year.
<b>4.4 LIANZA maintains its membership</b>	LIANZA membership decreased from 1,752 in 2016-17 to 1,737 in 2017-18 a drop of 0.8%. There has been a 20% drop in membership numbers since 2009.	LIANZA membership numbers maintained.	LIANZA increased membership by 1.7%.

# Statement of Financial Performance

## Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

	NOTES	2019	2018
<b>Revenue</b>			
Fees, subscriptions and other revenue from members		305,158	370,241
Seminar income		16,910	17,576
Conference Income	6	-	497,274
Interest, dividends and other investment revenue		19,659	20,816
SIG and Regions income		29,333	36,892
Other revenue		7,002	10,577
<b>Total Revenue</b>		<b>378,062</b>	<b>953,376</b>
<b>Expenses</b>			
Administration		65,293	95,748
Employee related costs		242,960	245,155
Audit fees		8,919	9,118
Depreciation		912	3,972
Seminar Expenses		10,873	3,962
Conference Expenses	6	3,316	364,363
Rental / Leasing Expenses		11,082	17,361
Governance		10,832	18,172
NZ Book Awards for Childrens and Young Persons		10,043	12,500
Te Rōpū Whakakahau		10,714	10,000
LIANZA Awards		5,024	529
SIG and Regions expenditure		17,374	43,157
Project expenditure		2,403	17,360
Other expenditure		4,712	4,045
Loss on Disposal of Fixed Assets		8,875	-
Movement in Doubtful Debts		(19,732)	19,732
Bad Debts		-	19,476
Grants and donations made		-	11,108
<b>Total Expenses</b>		<b>393,601</b>	<b>895,760</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(15,539)</b>	<b>57,616</b>
<b>Taxation</b>			
Income Tax payable	7	-	8,126
<b>Total Taxation</b>		<b>-</b>	<b>8,126</b>
<b>Surplus/(Deficit) for the Year after Tax</b>		<b>(15,539)</b>	<b>49,490</b>

# Statement of Financial Position

## Library and Information Association of New Zealand Aotearoa As at 30 June 2019

	NOTES	30 JUN 2019	30 JUN 2018
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	1	272,246	205,146
Debtors and prepayments	1	183,063	130,055
Income tax	7	5,352	1,868
Current Investments	1	547,022	480,506
<b>Total Current Assets</b>		<b>1,007,683</b>	<b>817,575</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	5	1,368	11,155
<b>Total Non-Current Assets</b>		<b>1,368</b>	<b>11,155</b>
<b>Total Assets</b>		<b>1,009,051</b>	<b>828,729</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	2	56,927	37,202
Goods and services tax		23,394	6,465
Maori Subject Headings	3	61,380	84,337
Income received in advance	2	109,398	89,009
Paul Reynolds Trust Account	3	10,724	5,724
Pacific Libraries Network	3	41,316	-
<b>Total Current Liabilities</b>		<b>303,139</b>	<b>222,737</b>
<b>Non-Current Liabilities</b>			
IFLA WLIC 2022 National Committee	4	166,307	50,848
<b>Total Non-Current Liabilities</b>		<b>166,307</b>	<b>50,848</b>
<b>Total Liabilities</b>		<b>469,446</b>	<b>273,585</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>539,605</b>	<b>555,144</b>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)	8	539,605	555,144
<b>Total Accumulated Funds</b>		<b>539,605</b>	<b>555,144</b>

# Statement of Cash Flows

## Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

	2019	2018
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	87	8,420
Fees, subscriptions and other receipts from members	346,396	706,086
Receipts from providing goods or services	123,815	66,158
Interest, dividends and other investment receipts	17,841	22,794
GST	10,951	3,049
Payments to suppliers and employees	(397,349)	(879,182)
Donations or grants paid	(6,284)	(10,377)
<b>Total Cash Flows from Operating Activities</b>	<b>95,457</b>	<b>(83,051)</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Cash flows from Funds Administered by LIANZA for other entities	38,159	(54,480)
Payments to purchase investments	(66,516)	(74,904)
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>(28,357)</b>	<b>(129,384)</b>
<b>Net Increase/(Decrease) in Cash</b>	<b>67,100</b>	<b>(212,436)</b>
<b>Bank Accounts and Cash</b>		
Opening cash	205,146	417,581
Closing cash	272,246	205,146
<b>Net change in cash for period</b>	<b>67,100</b>	<b>(212,436)</b>

# Statement of Accounting Policies

## Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

### Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Presentation Currency

These financial statements are presented in \$NZ Dollars, rounded to the nearest dollar.

### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

### Income Tax

Income tax is accounted for using the taxes payable method. The income tax expense in the Statement of Financial Performance represents the estimated current obligation payable to Inland Revenue in respect of each reporting period after taking full advantage of all deductions and concession permitted.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 365 days or less.

### Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

### Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, to the extent it is probable that the economic benefits will flow to the company and revenue can be reliably measured.

Membership income subscription revenue is recognised as income when earned.

Sales of goods are recognised when the goods are sold and delivered to the customer.

Sales of services are recognised in the period by reference to the stage of completion of the transaction at the end of the reporting period.

Interest received is recognised as interest accrues, gross of refundable tax credits received.

### Foreign Currencies

Transactions in foreign currencies are converted at the New Zealand rate of exchange ruling at the date of settlement. At balance date outstanding foreign monetary assets and liabilities are translated at the closing rate and variations arising from these transactions are included in the Statement of Financial Performance.

### Receivables

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

### **Property, Plant and Equipment**

Property, plant and equipment and investment property are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

Depreciation is calculated on a diminishing value basis over the estimated useful life of the asset using depreciation rates published by Inland Revenue.

### **Creditors and Accrued Expenses**

Creditors and accrued expenses are measured at the amount owed.

### **Employee Costs Payable**

A liability for employee costs payable is recognised when an employee has earned the entitlement. These include salaries and wages accrued up to balance date and annual leave earned but not yet taken at balance date.

### **Funds Held on Behalf**

LIANZA receives and administers Funds on Behalf of other entities. These funds are held as liabilities on the Statement of Financial Position.

### **Income in Advance**

Income received but not yet earned is held as a liability on the Statement of Financial Position.

# Notes to the Performance Report

## Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

	2019	2018
<b>1. Analysis of Assets</b>		
<b>Bank accounts and cash</b>		
Pacific Libraries Account	41,316	1,515
Cheque Account	164,037	126,192
Credit Card	1,775	1,908
IFLA WLIC 2022 Account	65,117	19,561
Term Deposits	-	55,969
<b>Total Bank accounts and cash</b>	<b>272,246</b>	<b>205,146</b>
<b>Bank accounts are analysed as follows:</b>		
<b>Funds Tagged for a Specific purpose</b>		
Archie Dunningham and Edith Jessie Carnell Fund	107,221	105,343
Ada Fache Trust Fund	15,654	15,380
IFLA WLIC 2022	165,126	50,848
<b>Total Funds Tagged for a Specific purpose</b>	<b>288,002</b>	<b>171,571</b>
<b>Funds Administered by LIANZA for other entities</b>		
Maori Subject Headings Working Party	61,380	84,337
Pacific Libraries Network	41,316	-
Paul Reynolds Scholarship	10,724	5,724
<b>Total Funds Administered by LIANZA for other entities</b>	<b>113,420</b>	<b>90,060</b>
The entities own funds	(129,175)	(56,486)
<b>Total Bank accounts and cash</b>	<b>272,246</b>	<b>205,146</b>
<b>Debtors and prepayments</b>		
Trade Debtors	179,894	151,397
Provision for Doubtful Debt	-	(22,692)
Interest receivable	3,169	1,350
<b>Total Debtors and prepayments</b>	<b>183,063</b>	<b>130,055</b>
<b>Current Investments</b>		
Term Deposits	547,022	480,506
<b>Total Current Investments</b>	<b>547,022</b>	<b>480,506</b>
	2019	2018

## 2. Analysis of Liabilities

<b>Creditors and accrued expenses</b>		
Trade Creditors	30,348	11,880
Accruals	8,690	9,481
Employee costs payable	17,889	15,841
<b>Total Creditors and accrued expenses</b>	<b>56,927</b>	<b>37,202</b>

	2019	2018
<b>Income received in advance</b>		
Conference Income received in advance	25,000	10,000
Membership received in advance	80,675	75,286
Pay Equity and Remuneration Survey	3,723	3,723
<b>Total Income received in advance</b>	<b>109,398</b>	<b>89,009</b>

### 3. Funds held on behalf of other entities

LIANZA administers funds on behalf of other entities, at balance date LIANZA held the following cash on behalf of these entities:

	2019	2018
<b>Funds held on behalf of other entities</b>		
Maori Subject Headings	61,380	84,337
Pacific Libraries Network	41,316	-
Paul Reynolds Trust	10,724	5,724
<b>Total Funds held on behalf of other entities</b>	<b>113,420</b>	<b>90,060</b>

### 4. Income received in advance

During the year LIANZA received funds to be used on the International Federation of Libraries - World Library and Information Congress to be held in 2022. These funds have been advanced for the specific purpose in connection with IFLA WLIC 2022. Any monies unspent are required to be returned to the organisations that advanced the money. Amounts unspent at balance date are held as a liability on the Statement of Financial Position.

	2019	2018
<b>Income received in advance</b>		
IFLA WLIC 2022 National Committee	166,307	50,848
<b>Total Income received in advance</b>	<b>166,307</b>	<b>50,848</b>

	2019	2018
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### 5. Property, Plant and Equipment

#### Furniture and Fittings

Furniture and fittings owned	10,898	29,262
Accumulated depreciation - furniture and fittings owned	(9,531)	(18,536)
<b>Total Furniture and Fittings</b>	<b>1,368</b>	<b>10,726</b>

#### Membership Database Software

Membership database software owned	-	31,700
Accumulated depreciation - membership database software owned	-	(31,271)
<b>Total Membership Database Software</b>	<b>-</b>	<b>429</b>

<b>Total Property, Plant and Equipment</b>	<b>1,368</b>	<b>11,155</b>
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	2019	2018
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### 6. Conference Profit

Conference Income	-	497,274
Conference Expenses	(3,316)	(364,363)

Conference Overheads	-	(32,502)
<b>Total Conference Profit</b>	<b>(3,316)</b>	<b>100,409</b>

2019                      2018

## 7. Income Tax Expense

Non-membership Taxable Profit/(Loss)	(5,187)	41,103
<b>Deductions from Taxable Profit</b>		
Losses Brought Forward	-	12,081
<b>Total Deductions from Taxable Profit</b>	<b>-</b>	<b>12,081</b>
Taxable Profit (Loss)	(5,187)	29,022
<b>Income Tax Expense @ 28%</b>		
Income tax expense	-	8,126
<b>Total Income Tax Expense @ 28%</b>	<b>-</b>	<b>8,126</b>
<b>Deductions from Tax Payable</b>		
Resident Withholding Tax Paid	5,352	6,838
<b>Total Deductions from Tax Payable</b>	<b>5,352</b>	<b>6,838</b>
Current Year's Tax Payable / (Refund Due)	(5,352)	1,288
<b>Prior Year's Tax Outstanding</b>		
Prior year's tax outstanding	-	(3,156)
<b>Total Prior Year's Tax Outstanding</b>	<b>-</b>	<b>(3,156)</b>
Total Income Tax Payable / (Refund Due)	(5,352)	(1,868)

Income tax losses available to be carried forward total \$5,187 (Last Year: Nil).

The losses are subject to Inland Revenue Department confirmation.

2019                      2018

## 8. Accumulated Funds

<b>Accumulated Funds</b>		
Opening Balance	555,144	505,654
Accumulated surpluses/(deficits)	(15,539)	49,490
<b>Total Accumulated Funds</b>	<b>539,605</b>	<b>555,144</b>
<b>Total Accumulated Funds</b>	<b>539,605</b>	<b>555,144</b>

2019                      2018

## 9. Commitments

### Commitments to lease or rent assets

In the next year	2,250	4,568
After 1 year but less than 2 years	-	2,967
After 2 years but less than 5 years	-	-
Over 5 years in the future	-	-
<b>Total Commitments to lease or rent assets</b>	<b>2,250</b>	<b>7,535</b>

There is no commitment to purchase property, plant and equipment (Last year: nil). There is no commitment to provide loans or grants (Last year: nil).

## 10. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2019 (Last year: nil).

## 11. Goods or Services Provided to the Entity in Kind

The entity relies heavily of the generosity of the community both financially and with the amount of donated time from volunteers. Without our volunteers, our services may not be provided. The amount of volunteer time donated to the organisation cannot be valued as there are no equivalent paid positions with the organisation.

## 12. Related Parties

There were no transactions involving related parties during the financial year (Last year: nil).

There were no amounts due from or to related parties at balance date (Last year: nil).

## 13. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

## 14. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

# Depreciation Schedule

## Library and Information Association of New Zealand Aotearoa For the year ended 30 June 2019

NAME	RATE	PURCHASED	COST	OPENING VALUE	DEPRECIATION	CLOSING VALUE
<b>Membership Database Software</b>						
Current Member Database	48.00%	30 Jun 2010	30,000	-	-	-
CLAD Database	48.00%	1 Jul 2016	1,700	429	-	-
<b>Total Membership Database Software</b>			<b>31,700</b>	<b>429</b>	<b>-</b>	<b>-</b>
<b>Office Furniture &amp; Equipment</b>						
Binder	26.40%	30 Jun 1999	708	-	-	-
Filecorp Filing System	14.40%	30 Jun 1999	1,838	-	-	-
Fluteline Footrest	26.40%	20 Feb 2002	75	-	-	-
Novella Mobile Box Drawers x 2	26.40%	20 Feb 2002	520	-	-	-
Avenue Wall Unit	11.40%	21 Jun 2005	585	-	-	-
Novella Mobile	18.00%	21 Jun 2005	260	-	-	-
HP Probook	40.00%	30 Sep 2010	2,521	-	-	-
Bosch Dishwasher	30.00%	18 May 2011	908	-	-	-
Projector	25.00%	19 Sep 2011	1,357	-	-	-
Toshiba Protege Ultrabook and doking	40.00%	15 Oct 2013	2,629	-	-	-
HP Computer	40.00%	19 Sep 2014	927	-	-	-
HP Computer	40.00%	19 Sep 2014	927	-	-	-
HP Laptop - Lap 02	40.00%	30 Sep 2016	1,700	714	286	428
HP Laptop - Lap 03	40.00%	30 Sep 2016	1,700	714	286	428
HP Laptop - lap 04	40.00%	30 Sep 2016	1,700	714	286	428
Office Fitout	14.40%	1 Jun 2017	8,080	6,833	-	-
Phone System and Cabling	36.00%	1 Jun 2017	2,598	1,613	-	-
Heater	40.00%	30 Jun 2017	229	138	55	83
<b>Total Office Furniture &amp; Equipment</b>			<b>29,262</b>	<b>10,726</b>	<b>912</b>	<b>1,368</b>
<b>Website Redevelopment</b>						
Website (Samdog) WIP	50.00%	30 Jun 2010	60,275	-	-	-
<b>Total Website Redevelopment</b>			<b>60,275</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>			<b>121,237</b>	<b>11,155</b>	<b>912</b>	<b>1,368</b>

# Independent auditor's report

## To the Members of Library and Information Association of New Zealand Aotearoa

### Qualified Opinion

We have audited the accompanying performance report of Library and Information Association of New Zealand Aotearoa on pages 3 to 24 which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2019, the statement of financial position as at 30 June 2019, and the statement of accounting policies and notes to the performance report.

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion section of our report:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable
- b) the accompanying performance report presents fairly, in all material respects:
  - the entity information for the year then ended
  - the service performance for the year then ended, and
  - the financial position of Library and Information Association of New Zealand Aotearoa as at 30 June 2019, and its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

### Basis for Qualified Opinion

Library and Information Association of New Zealand Aotearoa's reported income of Fees, subscriptions and other revenue from members of \$305,158, and Seminar income of \$16,910, and SIG and Regions income of \$29,333, and Membership received in advance of \$80,675 were all invoiced through the previous membership database. A reconciliation was unable to be performed between the membership database and the accounting system in order for audit procedures to be performed to validate the completeness of this income and Membership received in advance. This is because Library and Information Association of New Zealand Aotearoa moved to a new membership database system as of 1 July 2019 and access to reports from the previous membership database used during the year ended 30 June 2019 was limited.

Accordingly, we were unable to determine whether any adjustments were required over these balances. In these respects, we have not obtained all the information and explanations that we have required.

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the performance report' section of our report.

We are independent of Library and Information Association of New Zealand Aotearoa in accordance with Professional and Ethical Standard 1 (Revised) 'Code of ethics for assurance practitioners' issued

by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than our capacity as auditor we have no relationship with, or interests in, Library and Information Association of New Zealand Aotearoa.

### **Council's responsibilities for the performance report**

The Council are responsible for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance
- b) the preparation and fair presentation of the performance report on behalf of Library and Information Association of New Zealand Aotearoa which comprises:
  - the entity information
  - the statement of service performance; and
  - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board, and
- c) for such internal control as the Council determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Council are responsible on behalf of Library and Information Association of New Zealand Aotearoa's for assessing Library and Information Association of New Zealand Aotearoa's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council either intend to liquidate Library and Information Association of New Zealand Aotearoa or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the performance report**

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of the performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Library and Information Association of New Zealand Aotearoa's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Council and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Library and Information Association of New Zealand Aotearoa's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause Library and Information Association of New Zealand Aotearoa to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

This report is made solely to the members/ trustees of Library and Information Association of New Zealand Aotearoa. Our audit has been undertaken so that we might state to the members/ trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members/ trustees, for our audit work, for this report, or for the opinions we have formed.



**Moore Markhams Wellington Audit** | Qualified Auditors, Wellington, New Zealand  
27 September 2019



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