

# LIANZA Associateship application form

Within the profession, there are hundreds of worthy librarians who are eligible to apply for a LIANZA Associateship and we want to help them get the recognition they deserve.

## Am I eligible to apply?

To apply, you need to be:

- Professionally registered.
- Have been a member of LIANZA (or a relevant overseas association) for at least five years.

Applicable overseas associations may include CILIP, ALA, ALIA and CLA, please contact us if you are unsure.

## What is the committee looking for in applicants?

They'll be searching for the following qualities and experience:

- A high level of achievement and ability in the library and information sector.
- Leadership and/or excellent self-management.
- Regular and proactive examples of professional development.
- Regular and significant contributions to the profession.

## What is the application process like?

- A 500 - 1000 word report on your skills and achievements as a librarian. If you have a support group assisting you, they can add to your work.
- Three reference letters from people chosen by you, who are familiar with your professional work or involvement in the association.
- A bibliography (or summary) of your written work and copies of four pieces (of your choice). Examples could include: library life articles, blogposts, books, articles, reports, business cases, annotated bibliographies and service guides.
- The committee will want to interview you (for between 1 - 1/2 hours) in person. This will include a ten minute presentation where you'll talk about a library related topic of your choice, Be sure to bring/include a visual diagram of where you fit into your organisation.



# Application Form

All applications should include the required fee of \$50.00 (incl. GST) and a passport photo. Applicants should be aware that the photograph may be used within *Library Life*.

## Personal Details

Full name:

Address Line 1:

Address Line 2:

Address Line 3:

Phone (Work):

Phone (Mobile):

Email Address:

LIANZA membership no:

## LIANZA Membership

Period start (MM/YY):

Period end (MM/YY):

Positions held (if any):

## Key Skills



# Major Achievements

## Membership of Other Relevant Associations

Organisation:

Period start (MM/YY):

Period end (MM/YY):

Positions held:

Organisation:

Period start (MM/YY):

Period end (MM/YY):

Positions held:

Organisation:

Period start (MM/YY):

Period end (MM/YY):

Positions held:



# Library, Information Management and Educational Qualifications

Qualification 1:

Date of Award:

Qualification 2:

Date of Award:

Qualification 3:

Date of Award:

Qualification 4:

Date of Award:

Qualification 5:

Date of Award:

Qualification 6:

Date of Award:

## Name and Contact Details of Current Employer

Full Name:

Job Title:

Postal Address Line 1:

Postal Address Line 2:

Postal Address Line 3:

Phone (work):

Email Address:

If the applicant is successful, LIANZA will send a formal letter to their employer celebrating and explaining the award.



# Professional History

Employer	Position	Period Start (MM/YY)	Period End (MM/YY)

Please continue on a separate page if necessary



## Referees

The applicant should contact *at least* three referees and request a confidential report (following the Guidelines for References) to be sent to the LIANZA office by the 30 June.

Name:

Phone (work):

Email Address:

Name:

Phone (work):

Email Address:

Name:

Phone (work):

Email Address:

Name:

Phone (work):

Email Address:

Name:

Phone (work):

Email Address:

I declare that the above is true and correct, and that I wish to apply for an Associateship under the terms of the award.

Full name:

Signature:

Date of signature:



## Attachments

Include the following with your application form:

	A written personal record of between 500 to 1000 words describing your library/information service
	Written statements from the support group
	Examples of written work (four pieces)
	An organisational chart showing the current job position
	A passport photograph
	The required application fee

Send four copies of this application form and the supporting documents to:

Awards Administrator

LIANZA PO Box 12 212

Wellington 6144

The LIANZA physical address:

LIANZA

Level 4, Stephenson & Turner House

156 - 158 Victoria Street

Wellington

If you have any questions on the above, please contact the awards administrator at the LIANZA office on (04) 801 5542 or email [awards@lianza.org.nz](mailto:awards@lianza.org.nz)

