

LIANZA 2015



Annual Report

LIANZA

Library and Information Association
of New Zealand Aotearoa
Te Rau Herenga O Aotearoa



ABOUT LIANZA

Powered by our members, LIANZA provides strong leadership, growth opportunities and a community of practice to support the provision of quality library and information services to communities throughout New Zealand.

Incorporated by an Act of Parliament in 1939, LIANZA operates as a not-for-profit supporting the library and information sector in Aotearoa New Zealand, ensuring that kiwis have access to world class innovative library services in all aspects of their lives, from school to university and from public to private sector.

With over 2,000 members, LIANZA truly is the voice of the library and information sector.

Having been instrumental in laying the foundations for our current library system, we have accomplished many projects for the sector and have many more planned for the future.

We plan to revolutionise the sector: join us for the ride.

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PRESIDENTIAL REPORT

Hi all,

I am pleased to present you with the LIANZA Annual Report.

Every year is a busy one for LIANZA in different ways and the past 12 months is no exception. We have tackled the financial pressures on the office, reviewed the Professional Registration Scheme, forged a strong culture within Council and held a Summit on the future of the profession.

At the start of the year the challenge I set Council was to clearly articulate LIANZA's core business, so that we could ensure that the activities we undertook delivered on these and so that we could better represent the value of LIANZA to the sector. During the Strategic Planning Day we distilled this down to Leadership, Opportunities for Growth, and Community of Practice. These elements are at once separate but interrelated and together I believe they lie at the heart of the inherent value of the Association to the sector.

As I noted in my speech at Conference, it was necessary for LIANZA to make changes to the costs of running the association due to a sustained trend of falling income. It was also clear that the only way of doing this and achieving the type shift expenditure required, was to restructure the office. This was not done lightly and only after a consideration of all the possible ways to reduce cost pressures, but in the end, with a substantial part of LIANZA's cost in running the office, it was clear to me that this was needed.

There of course was no point in doing this if LIANZA was unable to do its core business and so through the process we ensured that the resourcing at the office was targeted around LIANZA's core business

as identified above. This resulted in disestablishment of several positions and the reshaping of others, but I am pleased to say that the result has been an office which continues to deliver on the needs of the Association and the savings we required. I am also pleased to say that the feedback from members has been overwhelmingly positive about the new look and feel of the office and the way it has been engaging with LIANZA members. Our new staff members have brought a great energy to the team, and I would like to recognise Ines and Jess for what they have done in helping us keep the ship moving forward.

Of course, through this process we said goodbye to several long serving staff members and their contribution to LIANZA over many years should not be forgotten. I would like to acknowledge and thank Maree, Anna and Wendy for their work and being so professional through which I appreciate was not an easy time.

With Professional Registration entering its 8th year LIANZA Council agreed that the time was right for a comprehensive review of the scheme. A small review committee was established and they spent several months talking with people across the profession to develop an understanding of the scheme's successes and weaknesses and helped us develop a plan for the future. Their recommendations were considered by Council in the last meeting of the year and implementation of them is currently underway.

Towards the end of the 14/15 year it became clear that the timing was right for LIANZA to host a profession wide summit to bring together people to talk about the future and develop the beginnings of a roadmap for the future. I am pleased to say that this, while occurring in the 15/16 year, was well attended and has resulted in a high quality report which gives us the platform to shape our future.

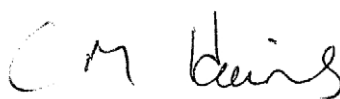
I would like to acknowledge the growth in the Council during the year. We as a team grappled with some challenging topics and I am proud to say that together we not only dealt with these but came out stronger and developed a mature, respectful way of working together where we could challenge each other and work through complex issues. For me concepts like Talanoa have been ever present this year and it's immensely satisfying to work in an environment of respect, where people listen openly and engage.

The LIANZA Children's Book Awards were once again a huge success and served to reinforce the value of the decision to partner with HELL. The ability to push the awards to another level has been tremendous and I remain convinced that more than ever the awards not only represent a celebration of writing and illustration, but of children's engagement with reading as well. I cannot talk about the awards and not mention the amazing cupcakes made by Ines either.

We also applied for Charitable status – an act which was supported by members through a rule change at our 2014 AGM. Unfortunately our application was rejected by DIA – Charities Services, but we will bringing this back to the members at the 2015 AGM.

Finally, thank you to Joanna Matthew our Executive Director. As President you spend a lot of time with the E.D. and you learn a lot about each other. I have always valued Joanna's advice and can do attitude and I feel strongly feel that LIANZA is stronger for having her in the role. The President gets the opportunity to think up lots of things, but the E.D. has to turn them into reality.

Thanks



Corin Haines

TREASURER'S REPORT



Treasurer Report for the year ended 30 June 2015.

In the financial year ending 30 June 2015, we recorded a deficit of \$136,165 which was in line with our expectations as during the year we

continued to heavily invest in our "Strengthening the Profession" projects.

Our total income of \$1,041,072 was higher than the \$938,446 achieved in 2014. This increase is a result of a greater income from our annual conference due to increased attendance. Membership subscriptions have remained steady compared to last year although we have seen a slight decrease in professional registrations. Finally, seminar income has slightly increased thanks to the new leadership course which has been extremely popular with more than 100 attendees.

Our total expenditure of \$1,177,237 is slightly higher than the \$1,120,779 achieved the previous year due to higher expenditure spent on projects such as brand libraries, the Emerging Leader program

and the new website. The annual conference expenditure was also higher than the previous year due to the higher number of delegates. However, the expenditure is well controlled and is constantly monitored against the Annual Budget.

The auditors have once again provided a qualified audit opinion in relation to their ability to audit conference income adequately. We are confident that the controls provided by the Conference Committee and Executive Director are sufficient to ensure that this income is reflected accurately. However, we are exploring the opportunity to identify cost effective control mechanisms which could further strengthen accountability.

Currently our cash reserves sit at \$601,261 with funds held for a specific purpose (including Maori Subject headings) totalling \$353,292. As our key projects are being finalised we have been working to bring expenditure back in line with income for the 2015/16 financial year in order to maintain adequate cash reserves and have a breakeven budget.

We continue to work with the office team to strengthen internal controls and continue to focus on PCI compliance and segregation of duties in the coming year.

Julien De Meo



TUMUAKI REPORT



Hōngongoi 2014 – Pipiri 2015

He honore, he kororia, he maunga rongo ki runga i te whenua. He whakaaro pai ki ng ā tangata katoa. Pai mārire!

Ka hoki aku mahara ki a rātou, ngā mema o tēnei rōpū kua wheturangitia, he mihi aroha tēnei ki a rātou, otira, ki ngā tini aitua kua wheturangitia, moe mai ra i roto i te aroha me te rangimārie. Haere, haere, haere atu rā.

Ko te pou i whiria, ko te pou i mārāma, tiaho mai i roto, mārāma mai i roto, tēnei te pou ka ū, tēnei te pou ka eke, tēnei te pou ka maia. Ko te pou o tēnei huihuinga, hui te ora, hui te mārāmatanga, hui e! taiki e!

E ngā rau rangatira mā, tēnā koutou katoa.

Transformation and collaboration have been key drivers for our mahi this year. As we head into the final year of our five year strategic plan 'Haere Whakamua', it's been a time to reflect on our past, present and plan for the future.

Our partnership with LIANZA is valued by members of both associations, and looked to as an excellent example of collaboration and meaningful partnership for other counties that have seek to have the same level of engagement with indigenous communities. It requires commitment and a genuine desire to listen, learn, and understand. Measuring our shared success is difficult to quantify, and achievement is likely the result of a combination of factors, such the drive of the people involved in a project, timing, and or appetite of the profession at the time, to name a few.

What continues to stand true is that the journey towards cultural responsiveness excellence is just as valuable as the destination. This better places LIANZA and Te Rōpū Whakahau in a position to achieve goals

of mutual benefit.

Cultural responsiveness and the practical application of mātauranga Māori is further enhanced by increasing confidence by leaders and practitioners

The LIANZA Children's and Young Adult Book Awards, proudly sponsored by Hell Pizza was a great success. Te Rangi Rangi Tangohau, Coordinator for Te Kura Pounamu and Te Rōpū Whakahau literary awards, also featured on Te Karere. This is great promotion of CYA literature in te reo Māori.

The winner of Te Kura Pounamu 2014 was Ngā Kaitiaki a Tama! by Kawata Teepa and illustrated by Jim Byrt. Te Rangi Rangi commented "this is an outstanding example of what is offered to Māori readers and others learning te reo Māori. We agreed this story would be well loved".

Taka Ki Ro Wai is another notable finalist that also features as a finalist in the Russell Clark illustration category. The judges were pleased to note a book written entirely in te reo Māori featured in the illustration awards, partly as a reflection of the quality of work and partly as its inclusion reflects a bicultural approach to books and reading that librarians actively support.

Te Rōpū Whakahau worked closely with organisers for LIANZA Conference 2014, held October 12-15, Skycity Conference Centre, Auckland. The theme 'Pou Whakairo – connect and thrive' was about the connections that we form, bridging our past and our future and bringing different perspectives and skills as we form community connections. It was a great success, and special thanks, goes to Anahera Morehu and Te Hikuroa for their outstanding contribution and making the event a success. This conference also heralded the inaugural signing of a Memorandum of Partnership between our associations. In previous years, we have signed a Memorandum of Understanding. The achievement of this milestone is testimony to the efforts of people both past and present who have contributed

and continue to contribute and actively foster a partnership of shared cultural meaning.

Recruitment

Te Rōpū Whakahau actively promotes membership through a range of avenues and continues to attract new membership both nationally and internationally. Membership numbers continue to be steady and the reciprocal partnership arrangements with LIANZA are valued by members of both associations.

Te Rōpū Whakahau has completed a procurement process for graphic design. It is anticipated new logo options will be circulated to members for decision at the AGM 2016.

An opportunity arose in September 2014 for Te Rōpū Whakahau to pre-register interest for domain registrations trw.maori.nz and trw.nz. trw.maori.nz was successful and trw.nz was conflicted as another person/company holds trw.co.nz and may or may not register for trw.nz.

The regular quarterly newsletter “Pānui” continues to be the main mode of communication with members. Content is sourced from members, and we encourage news from the wider sector, across associations for mutual benefit.

Te Rōpū Whakahau actively develops new relationships prompted by members or external approaches from individuals, groups or institutions. At the same time Te Rōpū Whakahau continues to strengthen and enhance existing national and international partnerships.

The IFLA Indigenous Matters Special Interest Group, of which is led by Te Paea Paringatai, hosted an open session and business meeting at the WLIC 2015 in CapeTown. The theme for the programme was “Indigenous Literacy: beyond bilingual signage and collection development. There was an excellent turnout and copies of the papers are available in the IFLA Library at <http://library.ifla.org/>. Another milestone for the SIG is establishing as an IFLA Section, which it hopes to achieve for the 2016 Call for Nominations.

Participation and Retention

Anahera Morehu is the National Coordinator for the Mātauranga Māori within New Zealand Libraries workshops. Anahera along with a dedicated team of presenters from within Te Rōpū Whakahau deliver regular workshops at different locations around the country. This programme is self funding and provides people from beginner to advanced understanding of mātauranga Māori an opportunity to learn through active sharing, and refine understanding of concepts.

Te Rōpū Whakahau recognises members through the award of the Robin Hakopa Te Reo Māori Award and the Meri Mygind Wahine Toa Award. Members who have shown consistent excellence and have made an outstanding contribution to the Association can also be recognised as Honorary Members. In 2014, Margaret Ngaropo received the Robin Hakopa Award and Anahera Sadler received the Meri Mygind Award.

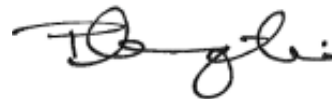
Achievement and Empowerment

Te Rōpū Whakahau recognises the need for the Association to be financially independent and solvent. Membership subscription and categories are available at www.trw.org.nz

Hui ā Tau is one of the key signature events of Te Rōpū Whakahau and is the only cultural responsiveness training of its type available within the profession. Hui ā Tau usually organised by members from a region and includes Māori speakers sharing their expertise on a range of topics. Hui ā Tau was held in Tūranganui-a-Kiwa (Gisborne). The theme “Ngā Hikoitanga o Mua – Footprints of History” provided the basis for discussion about two key topics: The sustainability of our environment and What do iwi post-settlement entities look like?, and what do role do these have in the work of librarians and information workers? If you are serious about mātauranga Māori and cultural responsiveness, you will want to attend Hui ā Tau.

Nō reira, ko ēnei aku pitopito kōrero mō tēnei wā.

Noho ora mai rā,



Te Paea Paringatai | Tumuaki | Te Rōpū Whakahau



PROFESSIONAL REGISTRATION BOARD REPORT

Annual report for year ending 30/06/2015

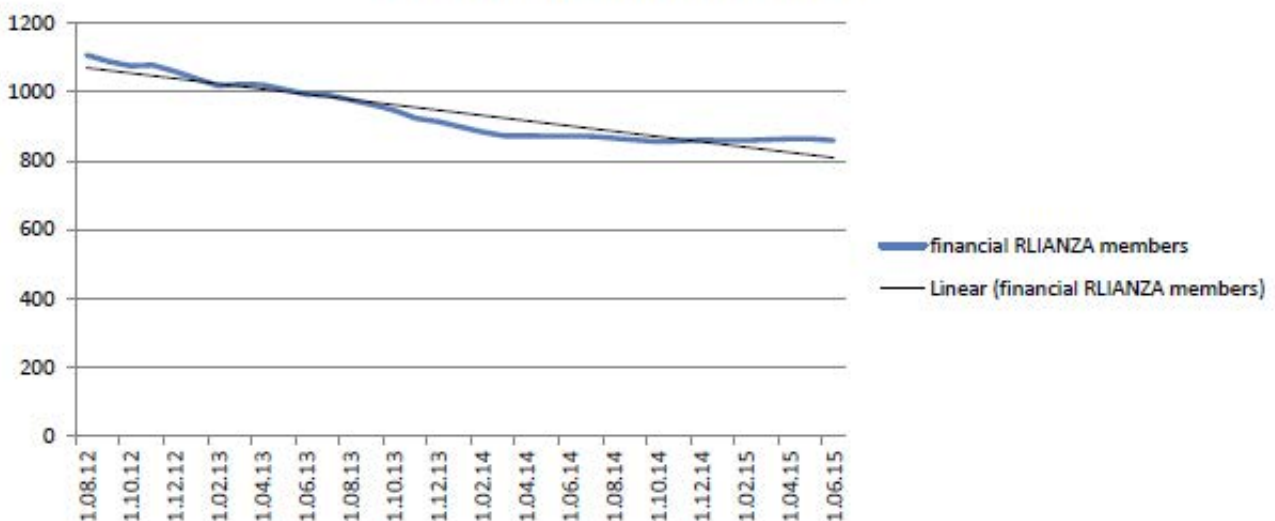
The past year has seen many discussions on how the professional registration scheme can be improved, how communication between the various parties can be increased, how more registrants can be encouraged to be mentors, and how important consistency is in order to maintain the integrity of the scheme.

In response to concerns expressed by Council and various individual members, the Board actively promoted the benefits of the scheme, provided information to increase understanding of what was required to register and revalidate, and continued to simplify processes to improve consistency. Members were surveyed in August, and high level trends were shared and discussed at a workshop at LIANZA Conference in October. Council instigated an external review of the professional registration scheme in February; and appointed Helen Renwick (Chair), Greg Morgan, Sheeanda Field and Elaine Sides to provide

a report with recommendations by May 2015. This report was duly presented and adopted in principle by Council along with the identification of a couple of areas requiring further exploration. Implementing the endorsed recommendations were shared between Council, the Executive Director, and the Board. These included promoting the benefits of the scheme to employers, updating the Code of Practice and Office procedures, streamlining the Bodies of knowledge into six clusters, and reducing the number of activities included in journals to one entry per cluster per year, or a total of 18 entries over the three year revalidation period (to be implemented at the start of 2016).

The Board has continued to work with the Office to update related information on the website in a meaningful, concise and consistent way. This has included making changes to how information in the Registration roll is displayed, updating examples in the revalidation journal template, and providing flowcharts on the registration and revalidation process.

financial RLIANZA members



Mature scheme applications completed (RLIANZA status)



Regular articles were provided for Library Life – topics such as tips to simply your revalidation process; reciprocity with CILIP and ALIA; reflective learning, the benefits of professional registration, the difference between BOKs 6 and 10, and how to apply for an extension.

The Qualification Review of Open Polytechnic was completed in July with the presentation of a very professional and comprehensive report. Thank you to Allison Elliott, Fiona Martin, and Joan Simpson who voluntarily gave their time to undertake this review.

Throughout the year, most journals received were from registrants seeking revalidating for the second time. Trends highlighted significant increases in the understanding of what was required for revalidation, the differences between each BOK, and the inclusion of reflective comments on the learning gained rather than more description about what an activity entailed. The Board requested very few resubmits compared to the first round of journals provided for assessment. With projections suggesting there will be a peak of journals in early 2016, the Board discussed the extra pressure on workloads that this will present, and explored several coping strategies, including co-opting past Board members to assist.

At the end of June, there were 859 RLIANZA members compared to 872 at the same time last year; 31 RLIANZA members with extensions; and 22 new applications in process. There were 40 withdrawals, taking the total number of withdrawals since the scheme started eight years ago to 712; and 13 new registrations approved.

During the year the Board held 10 meetings – one being an all day face to face meeting in March; and the rest being held via teleconference or Zoom. Elaine Sides represented the Board at LIANZA's Strategic Planning Day in June; Claire Scott continued to represent the Board on the Open Polytechnic ILS Stakeholder Advisory Group; and Louise LaHatte

provided the Board's link to Victoria University Information Studies' Advisory Board.

Changes within the Office personnel in December had significant impact on the administration of the scheme. Wendy Walker resigned after five years as Board Secretary, and transitional arrangements were put in place, before Jess and Ines were employed permanently earlier this year. Joanna Matthew picked up the role of Board Secretary; and this has strengthened communication channels between the Board and Council. Thanks to Joanna for ongoing advice and guidance, and to Jess and Ines for their support.

My thanks also to Board members Brenda Chawner, Alison Fields, Viv Kerr, Anahera Morehu, Claire Scott, Cath Sheard, Joan Simpson, Senga White, and Lorraine Johnston for their commitment to the scheme, and the valuable contribution made over the past year. A special thanks to Lorraine who completed her three year term in March; and to Brenda for undertaking another three year term. The time given to the Board is voluntary, and in today's world where there is even more pressure to work smarter and produce more for less, this dedication is highly valued. Thank you.

Elaine Sides

Elaine Sides
ALIANZA, RLIANZA
Chair, Profession Registration Board

LIANZA REPRESENTATIVES

COUNCIL MEMBERS 2015-16

The LIANZA Council provides governance, policy and strategic direction for the Association and is made up of a President, President Elect, Past President, Treasurer, six regional councillors, two representatives of Te Rōpū Whakahau and the Executive LIANZA Director.



President
Corin Haines



**Te Rōpū Whakahau
Tumuaki**
Te Paea Paringatai



President Elect
Kris Wehipeihana



Treasurer
Julian De Meo



Immediate Past President
Laurinda Thomas



Executive Director
Joanna Matthew

REGIONAL COUNCILLORS



Aoraki
Paula Eskett



Otago/Southland
Anne Buck



Hikuwai
Amanda Cooper



Te Upoko o te Ika a Maui
Nikki Shaw



Ikaroa
Amanda Curnow



Waikato/Bay of Plenty
Christine Busby



**Te Rōpū Whakahaui
Representative**
Raewyn Paewai

REGIONAL CHAIRS

Aoraki Region

Craig Murray
Lincoln University
Craig.Murray@Lincoln.ac.nz

Hikuwai Region

Kirsty Wilson
University of Auckland
ka.wilson@auckland.ac.nz

Ikaroa Region

Kim Salamonson
Hastings District Council
kims@hdc.govt.nz

Otago/Southland Region

Anne Buck
Dunedin Public Libraries
abuck@dcc.govt.nz

Te Upoko o te Ika a Maui Region

Rachel Esson
Alexander Turnbull Library
Rachel.Esson@dia.govt.nz

Waikato/Bay of Plenty Region

Jenny McIvor
Waikato District Health Board
jenny.mcivor@waikatodhb.health.nz



LIANZA COMMITTEES

LIANZA Children's Book Awards Judging Panel

Esther Glen, Russell Clark, Elsie Locke:

- Pam Jones (Convenor)
- Sue Maxwell
- Helen O'Carroll

Te Kura Pounamu:

- Te Rangi Rangi Tangohau (Convenor)
- Ngahua Ngata
- Jock Walker
- Merearihi Whatuira, Kaiako
- Riki-Lee Paniora Saua

Conference Committee

- Debbie Duncan (Convenor)
- Celia Joe (Bicultural Convenor)
- Nikki Shaw (Social)
- Cath Sheard (Communications)
- Sue Fargher (Programmes)
- Kris Wehipeihana

Copyright Standing Committee

- Jennifer Campion (Chair)
- Cherry Gordon
- Diane Friis
- Melanie Grant

Credentials Committee

- Barbara Garriock (Chair)
- Alison Elliott
- Lynley Aldridge
- Phillip Casey
- Barbara McPhee
- Spencer Lilley
- Joan Gibbons

Profession Registration Board

- Elaine Sides (Chair)
- Brenda Chawner
- Senga White
- Claire Scott
- Alison Fields

- Anahera Morehu
- Viv Kerr
- Joan Simpson
- Cath Sheard
- Joanna Matthew (Board Secretary)

Rules Committee

- John Garraway (Chair)
- Barbara Garriock
- Moira Fraser
- Joanna Matthew (ex officio)

Standing Committee Digital Content and eLending

- Sue Sutherland (Chair)
- Annette Beattie
- Jay Robinson
- Ksenija Obradovic
- Paul Sutherland
- Jenny McDonald

#BrandLibraries

- Vye Perrone (Chair)
- Joanna Matthew

Emerging Leaders

- Christine Busby (Chair)
- Cath Sheard
- Philip Calvert
- Lynley Stone

Conference Programmes Committee

- Sue Fargher (Chair)
- Nicole Gaston
- Joanna Matthew
- Jane George
- Jenny McIver
- Neil Tooman
- Lucy Broadbent



LIANZA AWARDS 2014-2015

LIANZA Professional Recognition Awards

- Fellowships granted in 2014 (4): Elaine Sides, Lynda Hodge, Ian Littleworth, Patty Hulse
- Associateships granted in 2014 (12): Amanda McFadden, Karen Rollit, Christine Busby, Rohini Subbian, Kathryn Oxborrow, Glen Webster, Sue Fargher, Kathleen Aloniu, Allison Wallbutton, Joanne Dillon, Fiona Kathryn Rongo, Morag Gray
- LIANZA Letter of Recognition: Peter Kennedy, Debbie McCauley
- LIANZA Award for Merit for Digital Services: Abigail Joy Willemse
- LIANZA Award of Merit Marketing: Glen Walker, Hamilton City Library

Children's Book Awards

- LIANZA Esther Glen Junior Fiction Award:
- LIANZA Russell Clark Illustration Award: Mrs Mo's Monster by Paul Beavis– Gecko Press
- LIANZA Elsie Locke Non-Fiction Award: Maori Art for Kids by Julie Noanoa and Norm Heke– Potton and Burton Publishing
- LIANZA Young Adult Award: Night Vision by Ella West – Allen and Unwin
- Te Kura Pounamu Award: Kimihia by Te Mihinga Komene and Scott Pearson – Huia Publishers
- Librarians' Choice Award: I am Rebecca by Fleur Beale – Penguin Random House

LIANZA Awards & Scholarships

- LIANZA Rua Mano Scholarship
- John Harris Award
- Paul Reynolds Award
- Ada Fache Fund
- YBP Award for Collection Services
- Crown Records Management Scholarship

Student Awards

- LIANZA Prize
- Mary Fleming Prize
- Te Pumanawa Award
- David Wylie Prize

Award Numbers

Number of Current Fellows at 30 October 2015: 74
Total Fellowships awarded since Inception (1955): 115

Number of Associates at 30 October 2015: 235
Total Associateships awarded since Inception (1955): 681

Number of Letters of Recognition awarded: 43



LIANZA FELLOWS AND LIFE MEMBERS

LIANZA Fellows

1962: WJ McEldowney
 1966: R Duthie
 1975: MA Ronnie, A Olssen
 1979: RW Hlavac
 1981: W Colgan
 1984: KS Williams
 1987: AD Richardson, PG Scott
 1988: IRV Hudson
 1989: AL Shipherd, M Warwick
 1991: APU Millett
 1996: GE Chamberlain, SK Cooper, JL Copsey, HM Stephen-Smith
 1997: AJ Dewe, SF Sutherland, C Wilson
 1998: AM Dobbie, AG Pattie, KN Penberth, GD Ralph
 2000: PE Carnaby, RJ Norman, HR Renwick
 2001: MA Schnackenberg
 2002: S Donoghue, AG Smith
 2003: SH Colyer, AR Elliott, PH Hughes, IJ Mosley, JW Redmayne
 2004: SD Morgan, C Szekely
 2006: A Anderson, J Best, J Hill, M Edmundson, A Thomson
 2007: J Bright, B Garriock, J Stears, R Cullen, B Marshall
 2008: R Blake, A Fields, G Howell, M O'Donovan
 2010: D Dorner, B Flaherty, M Fordyce, S Lilley, S

Mann, A Reweti, A Scott, H Woodhouse
 2011: B Anderson, J Horner
 2012: B Chawner, C Robertson, J Sibthorpe
 2013: L Geddes, H Mountifield, P Walsh
 2014: L Hodge, P Hulse, I Littleworth
 2015: E Sides, LHodge, I Littleworth, P Hulse

LIANZA Honorary Life Members

S. Cooper (2014)
 G. Chamberlain (2014)
 J. Redmayne (2014)
 R. Cullen (2012)
 P. Carnaby (2010)
 A. Dobbie (2010)
 S. Sutherland (2010)
 M. Warwick (2010)
 B. Gilberthorpe (2006)
 N. Penberth (2006)
 A.P.U Millett (2005)
 K.S. Williams (2002)
 M.A. Ronnie (1986)
 W. McEldowney (1986), D. Bibby (1975)

LIANZA ASSOCIATES

1955

DUTHIE, Robert
McELDOWNEY, Walter John
WILSON, Joyce Iolanthe
(Reynolds)

1956

HUTTON, Mary
MILNE, Mary
OLSSON, Arthur Leslie

1957

DANIELL, Mary Raymond Wynn

1958

GREEN, Edwyna Mary
SHEARER, Doreen

1959

McINTYRE, Leatrice Willard
(Hancock)
OLIVER, Elizabeth Agnes

1960

SHIPHERD, Anne Lila

1961

HAIG, Betty Irene
PEDLEY, Lydia Sarah

1962

KENNEDY, Helen May

1963

EVANS, Enid Annie

1967

WILLIAMS, Kathleen Sheila

1969

RICHARDSON, Alan Douglas
RONNIE, Mary Allan
THWAITES, Ian Geoffrey

1970

BOOTH, Keitha Winifred
BURLEIGH, Muriel Ann (Jolly)
HUDSON, Isabel Rosemary

1971

COLERIDGE, Kathleen Anne
*MILLETT, Antony Percy Upton

1972

CARSON, Edna Millicent (Fletcher)
DOWNER, Maurice Hughes
SMITH, Alan Eldridge

1973

CLARKE, Anne Patricia
COLYER, Susann Helen
GILBERTHORPE, Brian John
McFADDEN, Frances Janet
WARWICK, Marjorie

1974

DEWE, Äinslie Joyce
HULSE, Patricia Denise
PICKARD, Judith Ngaire

1975

SUTHERLAND, Suzanne Findlay
(Pierce)

1976

KITCHINGMAN, David Laslett
STEPHEN-SMITH, Helen Margaret

1977

WEDDELL, Suzanne Elizabeth
(Neilson)

1979

BRIGHT, Judith Kay

1980

COPSEY, Janet Louise
RALPH, Gillian Diana

1982

COOPER, Susan Kathleen
RENWICK, Helen Rose

1983

GRAHAM, Theresa Barbara

1984

ANDERSON, Beryl Jean
ANDERSON, Janet Elena Maria
JOHNSON, Simon
WOODHOUSE, Elaine Helen

1985

CHAMBERLAIN, Geoffrey Edward

1986

BLANCHARD, Freda
THOMSON, Andrea Kay

1987

BIERMAN, Jan Marie
MARLAND, Elaine Janet
SCOTT, Anne-Maree

1988

HUGHES, Barbara Joy (McPhee)
KIRKUS, Jeffrey Sefton
RINGER, James Bruce
SMITH, Alastair Gibson

1989

ANDERSON, Anne Mary Deborah
JOHNSON, Irene Mary
NICHOL, Elizabeth Frances
NORMAN, Rosemary Jane

1991

COOLBEAR, Kay Louise

1992

CORDES, James Bradford
DOBBIE, Allison Muriel
DONOGHUE, Sonya
HILL, Barbara Jane

1993

BLAKE, Rosalie Helen
GARRIOCK, Barbara Ann
SCHNACKENBERG, Mary Anne

1994

SCHNACKENBERG, Mary Anne

1995

COOPER, Amanda
DAWSON, Deborah Marie
SIBTHORPE, Julie Ann

1996

CARNABY, Penelope Elizabeth
FIELD, Guy Warwick Wallace

1998

CLUNE, Elsie Margaret
LILLEY, Spencer
SZEKELY, Chris

1999

ARLIDGE, Jane Dorothy
 BEST, Jill Susan
 EDMUNDSON, Mirla Elizabeth
 MANNING, Heather Joy
 RICHARDS, Gay
 SIDDLER, Graeme Louis

2000

ALDRIDGE, Lynley Margaret
 BARNABY, Suzanne Alison
 CASEY, Philip Gerard
 FIELDS, Alison June
 FRAME, Barbara Joan
 FURNESS, Jade
 GEDDES, Linda Jane
 LALLY, Kaye Stewart
 ROBERTSON, Carolyn Jane
 UTTING, Lesley Mary

2001

FLAHERTY, Brian
 LESTER, Justine MacShane
 O'DONOVAN, Michaela Patricia
 Mary

2002

BROADBENT, Lucy
 HINTON, Malcolm
 INNES, Stephen
 PARSONS, Kathryn
 PICKING, Allan
 READ, Marion
 SAIL, Judith
 SHEA, Lachie
 STEARS, John

2003

CLARK, Stephanie
 CLEMENS, Dave
 FORDYCE, Marilyn
 GARRAWAY, John
 GILBERT, Jane
 JATANIA, Rosanne
 LAHATTE, Louise
 LITTLEWORTH, Ian
 LUM, Louis
 MACASKILL, Wendy
 WILD, Jane

2004

BROOKER, Jane Elizabeth
 LYFORD, Karen Jane (Kerry)
 McMILLAN, Dawn Lynette
 PERRONE, Vye Gower
 Ter BORG, Theo John
 van LEEUWEN-TE BRAKE,

Rosanne

2005

ARNOLD, John
 BAILEY, Doreen
 ETCHES, Danae
 FERGUSON, Margaret
 HARBERS, Karen (Willyans)
 IVEY, Ruth
 MELLOR, Linda
 OSBORNE, Sarah
 REWETI, Ann
 SIDES, Elaine

2006

AINSWORTH, Lyndsay
 BRORING, Angela
 CURRAN, Warren
 CUTTRISS, Kat (Turner)
 DARLING, Vicki
 DAWSON, Roger
 DE GROOT, Adriana
 GIBBONS, Joan
 GORDON, Cherry
 IRWIN, Jillian
 LAMONT, Gael
 LIAO, Patricia
 NAGELKERKE, Bill
 RALSTON, Bruce
 ROBERTS, Christine
 ROUTLEY, Carol (Spanhake)
 THOMAS, Joanna
 THOMPSON, Sally
 VAN ZIJL, Philip
 WALKER, Glen
 WALKER, Lynne

2007

BOOTH, Louise
 BOYD, Marleene
 BROWNLIE, Helen
 CLARK, Megan
 FARQUHARSON, Julie
 FINNIE, Elizabeth
 FORD, Sheila
 HAWKE, Bernie
 HUGHES, G Mark
 MURRAY, Craig
 SHUM, Cherie
 SIMONSEN, Andrea
 TAUNGA, Kim
 UPTON, Janet
 WALKER, Margaret
 WEHIPEIHANA, Kristine

2008

ANDERSON, Michelle
 BISWAS, Smita

CARTER, Kareen
 ESSON, Rachel
 FRASER, Moira
 GULLY, Anna
 HITCHCOCK, Debra
 LAMOND, Heather
 MOEN, Nicki
 SIMPSON, Joan
 SMITH, Belynda

2009

CASSIDY, Bernadette
 CLARKE, Vicki
 COLLETT, Michael
 DUNCAN, Debra
 KELLY, Jennifer
 LEGEL, Paula
 MINCIC-OBRADOVIC, Ksenija
 PALMER, Linda
 ROWE, Judith (Lee)
 SMITH, Cynthia
 THOMAS, Laurinda

2010

BUCK, Anne Margaret
 HOPE, Raewyn Faye
 JOHNSTON, Edith Lorraine
 LA ROOY, Pauline
 PANNELL, Gillian Winifred
 STONE, Lynley Elizabeth
 CORNWALL Sharon

2011

LAURIE, John
 MOREHU, Anahera
 NIELSEN, Paul
 RUSSELL, Susan
 WOODFIELD, Jennifer

2012

CHISHOLM, Katherine
 DAVISON, Carol
 HEWLETT, Adele
 JONES, Pamela
 MCIVOR, Jennifer
 SHEARD, Cath
 STEDMAN, Timothy

2013

HEWLET, Adele
 DAVISON, Carol
 SHEAR, Cath
 MCIVOR, Jenny
 JONES, Pam
 STEADMAN, Tim
 CHISHOLM, Katherine

2014

MCFADDEN, Amanda
 ROLLIT, Karen
 SUBBIAN, Rohini
 OXBORROW, Kathryn
 WEBSTER, Glen
 FARGHER, Sue
 ALONI, Kathleen
 WALLBUTTON, Allison
 DILLON, Joanne
 RONGO, Fiona Kathryn
 GRAY, Morag
 BUSBY, Christine



LIANZA SPECIAL INTEREST GROUPS

LIANZA SPECIAL INTEREST GROUPS (SIGS)

TEL SIG (Tertiary Libraries)

Stephanie Reid / Melanie Brebner

Research SIG

Philip Calvert

Health SIG

Sharon Cornwall

DigLib SIG (Information Technology)

Helen Brownlie

PIMN SIG (Pacific Information Management Network)

Mereana Taungapeau

Preservation SIG

Fran McGowan

SLIS SIG (Special Libraries & Information Services)

Keryn McPherson / Sarah Spring

Cat SIG (Cataloguing)

Joanne Rowan

Pub SIG (Public Libraries)

Cath Sheard



Library and Information Association
of New Zealand Aotearoa
Te Rau Herenga O Aotearoa

2014 LIANZA AGM MINUTES

MINUTES

The Annual General Meeting of the New Zealand Library Association Inc. (Operating as LIANZA) for the year ending 30 June 2014 will be held at 5.00 pm on Monday 13 October 2014, at Skycity Convention Centre, Auckland.

1. Welcome by LIANZA President Corin Haines. Corin noted that normally the Immediate Past President would chair the meeting, but Laurinda Thomas was unable to attend so he was doing so in her stead.

2. Apologies:

- Helen Stephen-Smith
- Laurinda Thomas
- Sheryl A. Reed
- Tisselan Batehouse
- Helen Woodhouse
- Sonya Donoghue
- Janet Copsey
- Sue Cooper
- Gordon Murdoch
- Alison Dobbie
- Kim Taunga
- Glen Webster
- Sue Sutherland
- Janet Copsey

3. Condolences:

- Joanna Martin
- Donald Ian Mathieson
- Natalie Cadenhead
- Karen O'Donnell

4. Congratulations:

- Laurinda Thomas on the birth of her baby girl Gabbie
- Fellows Patsy Hulse, Ian Littleworth, and Lynda Hodge
- Life members John Redmayne, Sue Cooper and Geoff Chamberlain

5. Minutes of the previous Annual General Meeting held at the Claudelands Event Centre,

Hamilton, on Monday 21 October 2013, at 4.30pm.

Motion: That the minutes of the previous Annual General Meeting held 21 October, 2013, having been circulated to members, be confirmed.

MOVED: Corin Haines

SECONDED: Kim Salamonson

CARRIED.

6. Matters Arising – There were no matters arising

7. Presentation of the Annual Report for the year ended 30 June 2014.

Laurinda Thomas (Immediate Past President) was unable to be present so Kris Wehipeihana (President Elect) presented her report.

Tena koutou, tena koutou, tena koutou katoa,

It is with a great deal of regret that I can't attend the LIANZA conference this year. However it is for the best of reasons. Our precious little girl Gabriella was born 6 weeks ago, and she and I are enjoying some well deserved time together. I'm sure that you'll all forgive my absence under those circumstances!

However, I did want to take the opportunity to say a few words via proxy at the AGM. Much of what I want to say is reflected in the President's report, and though I know AGM documents can sometimes be a bit dry, I hope you'll take a few minutes to read it.

The last year for LIANZA has been one of great progress, set against a backdrop of continuing challenges. I'm hugely gratified to see the culmination of the last few years of work reach fruition in projects such as the new website, brand libraries, future skills, emerging leaders, the work on remuneration, and the new format for library life to name just a few highlights. I would like to reiterate my heartfelt thanks to all the volunteers and staff that have worked on projects, large and small, for LIANZA. Although I've been President for the last year, at the end of the day I'm also a member of LIANZA, and as a member I'm hugely impressed by the dedication and skill they

have brought to these projects, of which we're all beneficiaries.

Delivering these projects successfully, regardless of how much we tap into the expertise of our membership, requires some kind of financial outlay. At many of our previous AGMs, we've been challenged to ensure that the money we have is spent wisely on behalf of the members. We have done that.

At the same time we're subject to the same economic pressures that every other organisation is. I know that many people find the subject of LIANZA finances a bit dull. However they're just as important as the projects we complete if we want to continue to have a professional association that can advocate for its members, provide a professional development programme, and set professional standards with schemes such as registration. In the past year we have had to make some of the hard choices that come from tougher financial times, notably the location and frequency of conference. These are always hard decisions to make, and are not taken lightly. We need to be aware that as the financial pressures on libraries and our vendors continues, this is likely to continue.

At conference last year, I spoke about how we need to reclaim the joy of our profession, and embrace change as one of the hardest, yet most satisfying things we can do. I want to reiterate this challenge to all of you here today. I believe deeply that we must keep challenging ourselves. This belief led me to take on the LIANZA Presidency. It will live large in my memory as one of the most challenging and fulfilling years of my life. I am proud of what we have done together, and to have been your LIANZA President.

*Ka kite ano,
Laurinda*

Motion: That the Annual Report of the National Council for the year ended 30 June 2014 be received and adopted.

MOVED: Corin Haines

SECONDED: Elaine Sides

CARRIED

8. Annual Accounts 2013/2014

Presentation of statements of assets and liabilities, income and expenditure and associated accounts as at 30 June 2014 by the LIANZA Treasurer – Julien DeMeo.

Julien DeMeo began by introducing himself, explaining his delight at being able to give back to his adopted country by volunteering with LIANZA,

and outlining his career as a chartered accountant culminating in his current position as Tax Manager at Ernst and Young.

He then presented this year's Financial Statements, beginning with a brief overview. For the year ended 30 June 2014, total income was \$938,000 while total expenditure was \$1,120,000. The Association recorded a deficit of \$182,000. This is the second deficit in a row however this deficit was budgeted. As at 30 June 2014, the Association had total accumulated funds of \$696,000.

He then provided an overview of the income for the year. The Total Income for the year was \$938,000 which was \$132,000 less than last year. Subscription income decreased by \$34,000, seminar income decreased by \$54,000 while the Annual Conference only generated a profit of \$63,000, half of last year's Annual Conference profit. These decreases are the result of a general downward trend in membership level but also a difficult economical environment in the sector which has negatively impacted the level of sponsorship income received at the Annual Conference in comparison to previous years. Income recorded by SIGs and regions amounted to \$29,000.

He then provided a review of the **expenditure** for the year: The total expenditure for the year was \$1,120,000. Administration costs are, at \$481,000, the main expenditure of the Association. These costs are substantially fixed in nature (which means that they do not vary depending on the level of activity of the Association). These costs include salaries, office costs, communication costs, publications, website maintenance, accounting, legal fees, depreciation and amortisation. The organisation costs of \$108,000 comprise the costs relating to membership. These include the costs for the council meetings, the committees, the Annual General Meeting expenses and awards as well as the Professional Registration Scheme.

SIGs and Regions expenditure totalled \$62,000 for the year. The Project expenditure was \$66,000 and included projects such as "Brand Libraries" and "Future Skills". These projects were identified in previous years upon which the accumulated reserves could be spent.

Overall expenditure was being spent in line with the budget and is constantly monitored against the Annual Budget.

As for the Statement of **Financial Position:**

Currently the Association remains in sound financial position. As you can see, the Statement of Financial Position records Total Accumulated Funds of

\$696,000. However, changes are required to address the recent trend of decreasing income against the current level of expenditure.

The Association has \$966,000 in Bank Accounts (including \$288,000 held on behalf of the Maori subject Headings Working Party). The Working Capital surplus is \$673,000. This enables the Association to meet its financial commitments when required and allows it to expend the services provided to members and the profession.

In **conclusion**, as mentioned in the expenditure overview funds continue to be committed to key ongoing projects to Strengthen the Profession. These costs are likely to result in further reductions in Accumulated funds and annual deficits. However, upon completion of these projects we will be working to bring expenditure back in line with income in order to maintain adequate cash reserves.

With regards to the Audit Report, the auditors have again expressed a qualified opinion this year. They have done so because the Association subcontracts the organisation of the conference to a third party and they are unable to audit these transactions adequately. However, council is confident that there are sufficient controls in place through the conference committee and the conference providers to ensure that the income returned to the Association is accurate. We are therefore comfortable with the qualification.

The auditors record in their report that the accounts:

- Comply with accepted accounting practice.
- Present fairly the financial position and the financial results.

Questions were then invited from the floor.

John Garraway began by asking three questions that had been emailed in by Sue Sutherland.

The first questions asked was what is the reason for the drop in subscription income – I am assuming this means fewer members but is there any reason why numbers have dropped and do members who don't re-subscribe give any reason for no longer remaining a member. If there is another reason what is it?

Joanna Matthew (Executive Director) explained that the reasons provided for resigning membership were primarily due to individuals retiring, or leaving the profession. There was also a portion who spoke to affordability. Her concern was less in the number of resignations from membership, and more in the fact that LIANZA wasn't attracting new professionals

in the same number. She noted that the office and Council were working to address this.

John then posed Sue's second question - the conference income is by far and away the biggest income earner each year even though there are expenses associated with it still brings in significant income. If we move to a conference every second year how does Council think we will cover the shortfall in the non conference year.

Joanna noted that conference was seeing a drop in income and it was important that there was a planned move away from the annual event. The proposed plan by Council to reduce committed operational expenditure would mean that conference profits were able to be used for project work and would no longer be relied on by the LIANZA office to deliver business as usual services.

Finally John posed Sue's third question – Sue was one that spoke of making sure our reserves were not too big but given that we have had two years of income in excess of expenditure and we appear to have fewer members renewing and fewer members committing to the Registration scheme does Council have a view on how it might reverse these trends?

Corin stated that there are two levers for addressing shortfalls – the first is increasing income by attracting new members and ramping up CPD. The second is through cutting expenditure to align with current operational income. The council would be making use of both of these levers.

Barbara Garriock then asked if we are currently in a bad place how long before we run out of reserves. Joanna noted we could continue our current spending patterns for 3.5 years.

Jill Best asked why there was such a massive variance in the CPD income between the two years. Joanna stated that this highlighted a challenge in our current CPD model. LIANZA had traditionally relied on librarians who had free time and subject expertise to volunteer for us to deliver courses. In the 2014 financial year several individuals who had volunteered had to pull out due to lack of time – either due to restructures, job changes, or personal reasons. This left LIANZA unable to run the bulk of its planned CPD. LIANZA is now moving to a new model where it offers facilitated modules on an on demand basis and hopes to redress this current shortfall in CPD income.

The question was then asked – who are the people in the profession? How many are there? What percentage are members of LIANZA?

Joanna answered that there are currently 6,198 individuals working with in the library profession in New Zealand, split into roughly one third librarians and two thirds library assistants. LIANZA currently has 1,600 individual members so roughly 25% of the profession are members – this doesn't compare well with other associations in New Zealand but does compare favourably to ALIA (sitting at 5%) and CILIP (sitting at approximately 3%).

Marleen Boyd then asked what LIANZA was doing about membership numbers. Corin noted that while this is something Council are focused on he also felt that this was an area for sector leaders to step up – if LIANZA is important membership is something we should all be focusing on. Joanna then noted that operationally LIANZA had responded to its membership survey (conducted in 2013) by revising its website, working on its membership database, and looking to increase its level of customer service.

Lynley Stone then noted that she has talked to a lot of staff about LIANZA and the cost versus value received – she felt there was a misconception that you had to be registered to belong to LIANZA.

John Garraway commented that he thought we needed to bring it full circle in terms of registration and that this is incredibly important for LIANZA – he wondered how many were registered – what percentage for the workforce? Joanna stated that roughly 850 were registered so just over 10% of the workforce currently.

Another library manager commented that she was always told by staff that LIANZA was too expensive and we need to look at affordability. John Garraway responded to this comment by stating that ten years after the fees were changed to a flat \$100 they were only sitting at \$124.80 – so only \$10 a month and he thought that was great value in an association.

Corin Haines agreed that professional registration is incredibly important – and a great offer for others.

Kim Salamonson commented on the affordability aspect noting that you could also pay in part payments by direct debit or AP and that was something LIANZA offered. He felt it was important that individuals joined for the good of the profession.

The suggestion was made that we market through the listserv – and it was clarified that the listserv is managed by Brenda Chawner on behalf of Victoria University and is not a LIANZA listserv.

There were no further questions.

Motion: That the Annual Accounts and Auditor's Report for the year ended 30 June 2014 be received and adopted.

MOVED:

Corin Haines

SECONDED: Kim Salamonson

CARRIED

Motion: That Council appoint auditors for the 2014-15 financial year

MOVED: Corin Haines

SECONDED: Nikki Shaw

CARRIED

9. This is the point when the role of Chair would ordinarily transition from the Immediate Past President to the new President. Due to Laurinda's absence Corin continued to chair the meeting and there was no change.

10. Proposal to amend rules and motion for application for charitable status

John Garraway in his capacity as Chair of the Rules Committee spoke to this proposal. He noted that Joanna had approached the Rules Committee about the change, and the the key purpose was about LIANZA getting its charitable status back. John noted that we currently pay income tax on our revenues so have a significant amount each year going straight to the government from our income. He doesn't think that is right and thinks most people would agree.

He stated that the Rules Committee redrafted rules 3 and 42 which were the two rules that had proven a barrier, and that the completed draft was given to the association's solicitor to see if it would meet the guidelines of the charities commission. The advice received was that the rules presented to the membership in September were the best shot at achieving charitable status. He noted that there have been concerns around the process and the ability of members to discuss the objects – he acknowledged that these are our primary reason for our existence and he didn't want to diminish their importance. What the Committee attempted to do was convey the intention of what was previously in the rules and repurpose it for charitable purposes. The model they followed was that of the Royal Society of Surgeons and were quite surprised that this was a registered charity in this country. They also tried to emphasise the educative nature of the organisation.

John then outline the process that would be followed noting that he would move the motion then ask for a seconder. At that stage he would move for discussion, reserving the right to reply to any comment as the mover. He would then ask for a

show of hands once he felt all discussion had been carried out.

He also noted that if anyone felt uncomfortable with the process or lack of discussion they were free to vote no. While Council has endorsed this change, they will accept a no vote from members and will respond accordingly. If the first motion does fail and people want to pose a different motion we can put that to the AGM.

Motion: That existing Rules 3 and 42 are rescinded and replaced with the new proposed rules 3 and 42 recommended by the LIANZA Rules Committee and LIANZA's legal counsel.

MOVED:

John Garraway

SECONDED: Barbara Garriock

The motion was then discussed.

Helen Renwick spoke first noting she had been a personal member since 1975 and appreciated the opportunity to speak to the item. She was concerned about the approach taken and had not lost those concerns. She felt that charitable registration was a good end and would aid the objectives of the organisation. However, she had real concerns about the process and the fact that there was no opportunity to contribute to it. It seemed extraordinary to her that it had occurred without consultation and she felt was disrespectful to members views. She was concerned about the wording and noted she would comment on this – she understood why the words were as proposed and yet a quick trawl on the charities website pulled up similar organisations with similar aims to ours that had been able to register. She felt that the association had been set up to support professional librarians with a focus on supporting individuals and that the new model supported organisations not individuals.

Marlene Boyd then noted that she was the secretary / treasurer of two charitable trusts and you have to submit accounts every year. What is the difference between fees as a charity and tax? Joanna commented that she understood the difference to be in compliance costs as a charity but that we already complied with the auditing standards so there wouldn't be any increase in costs – Joanna also noted that there were other financial benefits to having charitable status such as increased access to grant funding.

Jill Best commented that she thought the set fee to be registered was negligible sitting at \$51 dollars.

John then put the motion to the vote. With 58 voting for, 4 against, and 8 abstaining, the motion was

passed.

Motion: That existing Rules 3 and 42 are rescinded and replaced with the new proposed rules 3 and 42 recommended by the LIANZA Rules Committee and LIANZA's legal counsel.

MOVED: John Garraway

SECONDED: Barbara Garriock

CARRIED

As the previous motion was passed by two thirds majority present at the AGM a second motion was put to the floor.

Motion: That the membership of the New Zealand Libraries Association (trading as LIANZA) support an application to register for charitable status.

MOVED: John Garraway

SECONDED: Barbara Garriock

CARRIED

Two members abstained from the second vote.

11. Signing of Agreements

Corin Haines (LIANZA President) and Te Paea Paringatai (Te Rōpū Whakahau Tumuaki) then came forward to sign the LIANZA and Te Rōpū Whakahau partnership agreement. Corin noted that we have had discussions about the importance of the relationship between the two associations and this isn't just about standing up here and signing two bits of paper – this is about the intention of how we work together for the librarians around New Zealand and support librarians who support associations.

Te Paea noted that the relationship between LIANZA and Te Rōpū Whakahau has been growing from strength to strength – it started with a memorandum of understanding that that we are starting to see leadership within the LIANZA Council supporting Mātauranga Māori. This builds on the achievements of past members who have contributed to, and strengthened this partnership. This year we have amended to a memorandum of partnership – which is a significant milestone and one we are very proud of achieving.

John Garraway noted that this is a significant milestone as it was 20 years ago that the first partnership was signed in Wellington.

12. General Business (open forum)

Corin then opened the floor for general comments. Kim Salamonson began with a vote of thanks to LIANZA for their accomplishments over the past year including the roll out of the new website, the launch of

Aotearoa etc – he was amazed at how they had fitted it all in and said it was an amazing job.

Anahera Morehu asked for a formal acknowledgement of Steve Graves and all his hard work!

Helen Renwick questioned the two yearly decision asking if this would be revisited by the LIANZA council. Joanna noted there had been an overwhelming response to this question when put to the membership with the majority wishing conference to be held two yearly.

Marlene Boyd asked when the next conference would be – Joanna confirmed we would be in Wellington in 2015 and in Christchurch in 2017.

Helen Renwick then noted that she was excited about the potential for groups to run activities in the off year from conference and thought it was a good decision.

Jessie Moir from Hastings District Libraries wanted to revisit registration. She was concerned that so many people who were registered have let it slide and haven't seen that value add to themselves to keep it up. She thought it was sad but wasn't sure how we should address it as employers didn't appear willing to offer additional remuneration to those who are registered. Maybe that could be visited as a discussion point.

Corin Haines responded with the fact that there are a number of ways we can be working to ensure that the Professional Registration scheme is successful. From the conversations he has had he thinks that some finetuning of the process may be possible – offering tools or resources. He also touched on the Body of Knowledge and the way that this interacts with the scheme as it is crucial for LIANZA that people see the value that is inherent in the scheme.

Brenda Chawner commented that to her it appeared the communications from LIANZA were not working – that while decisions were made with good intentions they weren't being communicated in an effective way. She also emphasised that unless professional registration was embedded in all LIANZA activities then it would never take a place of importance for the profession.

Joanna noted that in terms of communication this was something that LIANZA has been working on as the traditional streams seem to be less effective. To this end LIANZA has improved the website, changed the Facebook and Twitter content, and adjusted Library Life. If members would like additional emails communicating key decisions this will also be rolled

out.

Marlene wanted to endorse the comments around communication as she didn't find out until the Hikuwai AGM about the changes proposed for SLIS North. Joanna commented that in this case she had relied upon the SLIS North Chair to manage communications as the SIG's had autonomy and her understanding was that previous communications had been sent out.

13. Closing Remarks

Corin then noted that there was no other business so he thanked those attending the AGM for taking the time to come. He appreciated that when there are motions around things like the Rule Change it isn't easy and it was important to hear about the ways LIANZA can be doing things better as well. He appreciated the engagement from everyone, and wished everyone a good remainder of conference.

The meeting was declared closed at 6.20 pm.

Joanna Matthew
LIANZA Secretary



2015 REPORT AND FINANCIAL STATEMENTS

NEW ZEALAND LIBRARY ASSOCIATION
OPERATING AS
LIBRARY & INFORMATION ASSOCIATION OF NEW ZEALAND, AOTEAROA

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INDEPENDENT AUDITOR'S REPORT

To the Members of Library and Information Association of New Zealand Aotearoa

Report on the Financial Statements

We have audited the financial statements of Library and Information Association of New Zealand Aotearoa on pages 3 to 11 which comprise the statement of financial position as at 30 June 2015, and the statement of changes in equity, and statement of financial performance for the year then ended, and a summary of significant accounting policies and other explanatory information.

This report is made solely to the Members, as a body, in accordance with the New Zealand Library Association Act 1939 of the Library and Information Association of New Zealand Aotearoa. Our audit has been undertaken so that we might state to the Members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinion we have formed.

Council's Responsibility for the Financial Statements

The Council are responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice (GAAP) in New Zealand and for such internal control as the Council determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected

depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Library and Information Association of New Zealand Aotearoa.

Basis for Qualified Opinion on Financial Position and Financial Performance

Control over conference income reported in the financial statements at \$546,982 prior to being recorded is limited, and there are no practical audit procedures to determine the effect of this limited control. Accordingly the completeness and accuracy of conference income and retained earnings is unable to be determined.

Qualified Opinion on Financial Position and Financial Performance

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph the financial statements on pages 3 to 11.

- Comply with generally accepted accounting practice in New Zealand;
- Present fairly, in all material respects the financial position of the Association as at 30 June 2015 and of its financial performance for the year then ended.

**Qualified Opinion**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph the financial statements on pages 3 to 11 present fairly, in all material respects the financial position of of Library and Information Association of New Zealand Aotearoa as at 30 June 2015 and its financial performance for the year then ended in accordance with generally accepted accounting practice.

A handwritten signature in black ink that reads "BDO Wellington".

BDO WELLINGTON

18 September 2015
50 Customhouse Quay
Wellington
New Zealand

**NEW ZEALAND LIBRARY ASSOCIATION
OPERATING AS
LIBRARY & INFORMATION ASSOCIATION OF NEW ZEALAND, AOTEAROA**

**STATEMENT OF FINANCIAL PERFORMANCE
FOR YEAR ENDED 30 JUNE 2015**

	2015	2014
	\$	\$
INCOME		
Membership Subscriptions	293,026	286,918
Seminar Income	21,168	17,147
Conference Income	546,982	451,477
Interest Received	25,125	27,130
General	4,134	5,234
Donations & Sponsorship	55,130	37,714
SIG's & Regions Income	25,340	29,923
Professional Registration	70,166	82,902
Total Income	1,041,072	938,446
EXPENDITURE		
Administration	378,313	426,816
Audit Fees	12,178	14,110
Depreciation	3,735	3,648
Amortisation	25,989	9,280
Seminar Expenses	14,683	14,491
Conference Expenses	461,663	388,168
General	7,103	81
Rental /Leasing Expenses	29,832	27,260
Organisation	86,323	108,093
SIG's & Regions Expenditure	44,584	62,595
Project Expenditure	112,833	66,238
Total Expenditure	1,177,237	1,120,779
	(136,165)	(182,334)
Less taxation charge	0	-
Net surplus/(Deficit)	(136,165)	(182,334)

The accompanying notes form part of these Financial Statements.



**NEW ZEALAND LIBRARY ASSOCIATION
OPERATING AS
LIBRARY & INFORMATION ASSOCIATION OF NEW ZEALAND, AOTEAROA**

**STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS
FOR YEAR ENDED 30 JUNE 2015**

	Note	2015 \$	2014 \$
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR			
As previously reported		696,702	879,035
As restated			-
Net (Loss)/Surplus After Tax		(136,165)	(182,334)
Total Income		<u>560,537</u>	<u>696,702</u>

The accompanying notes form part of these Financial Statements.



**NEW ZEALAND LIBRARY ASSOCIATION
OPERATING AS
LIBRARY & INFORMATION ASSOCIATION OF NEW ZEALAND, AOTEAROA**

**STATEMENT OF FINANCIAL POSITION
FOR YEAR ENDED 30 JUNE 2015**

	Note	2015 \$	2014 \$
TOTAL ACCUMULATED FUNDS		<u>560,537</u>	<u>696,702</u>
CURRENT ASSETS			
Cash at bank	2	601,261	966,038
Receivables and Prepayments	3	289,731	173,353
Loan to NZ Book Council		155	82
Loan to Association of Public Library Managers		75	39
Income tax Receivable		3,547	7,745
		<u>894,771</u>	<u>1,147,257</u>
LESS CURRENT LIABILITIES			
Accounts Payable	4	292,077	399,327
Income Received in Advance		71,793	74,892
		<u>363,870</u>	<u>474,218</u>
WORKING CAPITAL SURPLUS		530,901	673,038
NON CURRENT ASSETS			
Fixed assets	6	3,623	5,504
Intangible Assets	7	36,722	28,884
Loan to NZ Book Council		-	-
Loan to Association of Public Library Managers		-	-
		<u>40,345</u>	<u>34,387</u>
LESS NON CURRENT LIABILITIES			
Paul Reynolds Trust Account		10,709	10,724
		<u>10,709</u>	<u>10,724</u>
NET ASSETS		<u>560,537</u>	<u>696,702</u>


On behalf of the Library and Information Association of New Zealand, Aotearoa



President



Executive Director



Former President

18 September 2015

BDO
BDO WELLINGTON

The accompanying notes form part of these Financial Statements.

**NEW ZEALAND LIBRARY ASSOCIATION OPERATING AS
LIBRARY & INFORMATION ASSOCIATION OF NEW ZEALAND, AOTEAROA**

**NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED 30 JUNE 2015**

1. STATEMENT OF ACCOUNTING POLICIES

Statutory Base

The Financial Statements have been prepared in accordance with the New Zealand Library Association Act 1939 and Generally Accepted Accounting Practice ('GAAP'). GAAP in this instance is based on the Financial Reporting Standards.

These Financial Statements form a general purpose financial report which has been prepared in accordance with the Framework for Differential Reporting issued by the New Zealand Institute of Chartered Accountants. The Association qualifies for differential reporting exemptions as it has no public accountability and does not qualify as being large.

The Association has taken advantage of all differential reporting exemptions available to it.

These Financial Statements include the Financial Statements of the Special Interest Groups and Regions as Divisions of the Association.

Unless otherwise stated, the measurement basis adopted is that of historical cost.

a) Goods and Services Tax

The Financial Statements have been prepared on a GST exclusive basis except for Accounts Payable and Accounts Receivable, which are presented inclusive of GST.

b) Assets

Fixed Assets have been valued at cost less accumulated depreciation to date.

Accounts Receivable are stated at realisable value after due allowance for non-collectable debts. Intangible Assets comprise computer software and have been valued at cost less accumulated amortisation to date. Amortisation is charged on a straight line basis over the estimated useful life of three years.

c) Income Recognition

Income from donations and sponsorships are recognised when they become receivable unless the Association has a liability to repay the grant if the

requirements of the grant are not fulfilled. A liability is recognised to the extent that such conditions are unfulfilled at the end of the reporting period.

d) Membership Income

Members' subscription revenue is recognised as income when earned.

e) Grants Income

Grants income is recognised as income when it becomes receivable unless the Association has a liability to repay the grant if the requirements of the grant are not fulfilled. A liability is

recognised to the extent that such conditions are unfulfilled at the end of the reporting period.

f) Depreciation

Rates of depreciation applied to the fixed assets in the Financial Statements are:

Office Equipment	25-48% DV / SL
Furniture & Fittings	8.4% - 36% DV / SL

g) Taxation

The taxes payable method of accounting for taxation has been followed. Provision has been made for taxation after taking full advantage of all deductions and concessions permitted.

h) Foreign Currency

Foreign currency transactions through the year have been converted to the local currency at the ruling rates of exchange at the date of the transaction. Overseas assets have been converted to local currency using exchange rates ruling at balance date.

Exchange gains or losses are recorded in the Statement of Financial Performance in the year in which they arise.

Changes in Accounting Policies

There have been no changes in accounting policy during the current year .



**NEW ZEALAND LIBRARY ASSOCIATION OPERATING AS
LIBRARY & INFORMATION ASSOCIATION OF NEW ZEALAND, AOTEAROA**

**NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED 30 JUNE 2015**

2)	CASH AT BANK	2015	2014
		\$	\$
	ANZ Banking Group NZ Ltd		
	Cheque Account	352,104	510,312
	Call Account	1,507	3,080
	Term Deposits	247,638	452,518
	Trust Accounts - SIGS and Regions	-	-
	Trust Account - Maori Subject Headings Working Party	-	-
	Petty Cash	12	127
	Total Cash at Bank	<u>601,261</u>	<u>966,037</u>

Included in bank deposits are funds held for the following:

LIANZA Funds Tagged for a specific purpose

A Dunningham bequest	2015	2014
The intention of this bequest is to enable the Association to make awards or grants for scholarship purposes.	\$	\$
	<u>98,015</u>	<u>95,886</u>
Ada Fache Trust Account		
In the terms of her last Will and Testament of the late Ada Fache, the monies are to be used for awards. Awards will be made to suitable applicants in accordance with the terms of reference established by the Association.	2,015	2014
	\$	\$
	<u>14,302</u>	<u>13,905</u>

Funds administered by LIANZA for other entities

Maori Subject Headings Working Party (MSHWP)

These funds are administered on behalf of the MSHWP and are not available for the Association. The funds are applied to the MSHWP project as the project is not controlled by LIANZA. Interest on the term deposit is recognised as income by LIANZA.

	2015	2014
	\$	\$
Included in Term Deposits	-	-
Trust Account	-	-
Included in Cheque Account	230,252	284,917
	<u>230,252</u>	<u>284,917</u>

**NEW ZEALAND LIBRARY ASSOCIATION OPERATING AS
LIBRARY & INFORMATION ASSOCIATION OF NEW ZEALAND, AOTEAROA**

**NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED 30 JUNE 2015**

Paul Reynolds Scholarship

This money is intended to enhance the knowledge and development of those in the New Zealand galleries, archives and museums sector.

2015	2014
\$	\$
<u>10,724</u>	<u>10,724</u>

Total funds held for:

	2015	2014
	\$	\$
Specific purpose	353,292	408,435
Administered by LIANZA	247,969	557,602
	<u>601,261</u>	<u>966,037</u>

3) RECEIVABLES AND PREPAYMENTS

	2015	2014
	\$	\$
Sundry Debtors	37,821	15,095
Conference Receivable and Deposit	243,318	139,450
Interest Accrued	1,129	4,762
Prepayments	7,463	9,704
GST Receivable	-	4,343
	<u>289,731</u>	<u>173,353</u>

**NEW ZEALAND LIBRARY ASSOCIATION
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015**

4) ACCOUNTS PAYABLE

	2015	2014
	\$	\$
Sundry Creditors	22,347	68,854
Accruals	20,519	27,385
Salaries and Holiday Pay	9,374	15,167
Maori Subject Headings Working Party	232,135	287,920
GST Payable	7,701	-
	<u>292,077</u>	<u>399,327</u>

5) OPERATING LEASE COMMITMENTS

Library & Information Association of New Zealand, Aotearoa has the following operating lease commitments.

	2015	2014
	\$	\$
Not later than 1 year	23,670	28,384
After 1 year but less than 2 years	21,854	28,384
After 2 years but less than 5 years	156	24,197
Over 5 years	-	-
	<u>45,680</u>	<u>80,965</u>

6) FIXED ASSETS

	2015	2015	2015	2015
	\$	\$	\$	\$
Asset	Cost	Depn	Accum Depn	Book Value
Office Furniture and Equipment	34,318	3,735	30,695	3,623
TOTAL	<u>34,318</u>	<u>3,735</u>	<u>30,695</u>	<u>3,623</u>

**NEW ZEALAND LIBRARY ASSOCIATION
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015**

	2014 \$ Cost	2014 \$ Depn	2014 \$ Accum Depn	2014 \$ Book Value
Asset				
Office Furniture and Equipment	32,464	3,648	26,960	5,504
TOTAL	32,464	3,648	26,960	5,504

7) INTANGIBLE ASSETS

	2015 \$	2014 \$
Website opening net book value	27,647	-
Additions	32,628	27,647
Less Amortisation	(25,114)	-
Closing net book value	35,160	27,647
Membership Database Software opening net book value	1,238	9,167
Additions	1,200	1,350
Less Amortisation	(875)	(9,280)
	1,562	1,238

8) CONTINGENT LIABILITIES

	2015 \$	2014 \$
Total contingent liabilities at balance date are	Nil	Nil

**NEW ZEALAND LIBRARY ASSOCIATION
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2015**

9) CAPITAL COMMITMENT	2015	2014
	\$	\$
Total capital commitments at balance date are	Nil	Nil
	<u> </u>	<u> </u>

10) TRANSACTIONS WITH RELATED PARTIES	2015	2014
	\$	\$
	Nil	Nil
	<u> </u>	<u> </u>

There are transactions with Special Interest Groups and Regions. These transactions relate to levies and capitation fees. No related party transactions have been written off or forgiven during the year.

11) EVENTS AFTER BALANCE DATE	2015	2014
	\$	\$
	Nil	Nil
	<u> </u>	<u> </u>

The Council is not aware of any subsequent events that require any changes to these financial statements.

